

**BUSTINS ISLAND VILLAGE CORPORATION**  
**Meeting of the Board of Overseers**  
**July 8, 2018 – 9:00 AM**

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, July 8, 2018. Overseers present were: Robert **Boone**, Chairman; Tanya **Sweatt**, Vice Chairman; Hank **Rauch**, Ken **Barrows**, and Judy **Hayes**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Pat **LaFleur**, Administrative Assistant; and Linda **Sweatt**, Secretary.

**PUBLIC HEARING – Seasonal Road Closing on Bustins**

**ACTION: A motion was made** (Boone), seconded (Barrows), and unanimously voted to accept the following motion relative to *Seasonal Road Closings on Bustins Island* that:

Inasmuch as Bustins Island Village Corporation, authorized by the Maine legislature under Maine Revised Statutes [23MRSA, Section 2953] has been developed as a seasonal community; and

Inasmuch as certain public ways and facilities have been maintained only during the summer and warmer months for the benefit of island residents and property owners whose dwellings are not occupied during the winter and colder months; and

Inasmuch as it is the unanimous judgment of the Board of Overseers that it is unnecessary to keep the public roads open and maintained for travel for the months of November, December, January, February, March, and April, or any part of these months;

Now, therefore, we, the members of the Board of Overseers, recommend that the voters of the Bustins Island Village Corporation authorize the Board of Overseers to declare the roads of Bustins Island closed for the period of November 1, 2018 through April 30, 2019 and that such action shall be effective immediately and will continue for the next nine (9) years; and, further that the Clerk of the Island be directed to take the necessary steps to place an article in the warrant for the annual meeting of the Bustins Island Village Corporation to be held on August 4, 2018 recommending that the island voters approve this order.

**MINUTES**

**(2) ACTION: A motion was made** (Barrows), seconded (Boone), and unanimously voted to accept the minutes as amended for the June 24, 2018 meeting.

## **PUBLIC COMMENTS**

No public comment at this time.

## **CLERK'S REPORT – Sue Spalding**

Sue informed the Board that on June 26<sup>th</sup> the CEO/LPI and Alternate CEO/LPI were sworn in and all paperwork sent to the state.

The voting list has been posted.

Sue stated that the committee paperwork for Jim Boone's appointment as a full member of the Planning Board and Simone Shields' appointment as associate member of the Planning Board has been completed.

## **TREASURER'S REPORT – Tony DeBruyn**

Tony presented the Check Register Report for 6/21/2018 through 7/5/2018 noting only a few expenses.

**(3) ACTION: A motion was made** (Sweatt), seconded (Rauch), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 7/5/2018 for the period 6/21/2018 through 7/5/2018.

Tony noted not much change in the Balance Sheet and Funds Activity. He reviewed the Statement of Revenues, Expenditures and Transfers.

Crawford mentioned the need to bring the propane gas lines up to code at the Brewer Cottage.

**(4) ACTION: A motion was made** (Boone), seconded (Rauch), and unanimously voted to replace gas lines and fix the remaining propane issues at the Brewer Cottage.

## **APPOINTED OFFICIAL'S and COMMITTEE REPORTS**

### **ADMINISTRATIVE ASSISTANT'S REPORT – Pat LaFleur**

Pat stated that all items listed at the last meeting have been completed.

### **SUPERINTENDENT'S REPORT – Crawford Taisey**

No report at this time. Crawford informed the Board that the Brewer Tree & Landscape would be coming on Monday to take down the trees leaning over the road between the Community House and Tennis Courts.

### **CEO/LPI REPORT – Barbara Skelton**

No report at this time but Barbara will be out here next Sunday for a hearing.

**BOAT ADVISORY COMMITTEE**

No report at this time.

**BREWER PROPERTY ADVISOR**

No report at this time.

**BY-LAWS COMMITTEE**

No report at this time.

**FINANCE COMMITTEE**

No report at this time.

**HARBORMASTER**

No report at this time.

**LANDSCAPE COMMITTEE**

No report at this time.

**PLANING BOARD**

No report at this time.

**PUBLIC SAFETY COMMITTEE, FIRST AID COORDINATORS**

Faith Baker will no longer work on the Firewise Committee after this year. A replacement will be needed.

It was suggested that the committee ask the Freeport EMT at the beginning of the season to come to look at the Bustins Safety Room.

**WATER COMMISSIONER**

No report at this time.

**WEBMASTER**

No report at this time.

**ZONING BOARD OF APPEALS**

No report at this time.

## **CORRESPONDENCE**

6/25/18 Email from Sue Spalding re: Volunteer form.

6/25/18 Email from John Wood re: Legal descriptions and plan for Maiden Lane warrant article.

6/25/18 Email from Barbara Eliades re: Comments on road meeting.

6/27/18 Email from Jim Houle re: Extension needed if all work not completed by July 2.

6/27/18 Email from CEO Barbara Skelton re: Able to attend July 15<sup>th</sup> CUP hearing.

6/27/18 Email from John Wood re: No private owner within 200 ft. of ramp project. No certified mailing required for CUP hearing.

6/27/18 Email from CEO Barbara Skelton re: DEP grants to improve water quality or increase resiliency to erosion and flooding.

6/28/18 Email from Naomi Petley MEMA re: Received extension for FEMA. Must complete work by 12/31/18.

6/28/18 Email from Brunswick Times Record re: Confirmation hearing notice will run 6/29 and 7/5.

6/29/18 Email from Sue Spalding re: Arborist Mike Hughes suggests locust trees to replace pine and spruce prone to be blown over.

Email correspondence is stored on Google Drive.

## **OLD BUSINESS**

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects

FEMA Application – Rob reported that everything is done but dangerous leaning tree work. We are awaiting a few charges. After that the application will be completed.

Kastenholz Tree Request – F. and P. Kastenholz have requested to take down at their expense (Is it 3 or 5?) (Pine or spruce trees) on BIVC property and replace them with maple trees.

- (5) **ACTION: A motion was made** (Boone), seconded (Barrows), and unanimously voted to allow the removal and replacement of the requested trees on BIVC property by Frank and Patrice Kastenzholz at their expense.

2018 Annual Meeting – The first Draft of the Warrant was reviewed by the Board with only a few minor revisions made.

- (6) **ACTION: A motion was made** (Rauch), seconded (Hayes), and unanimously voted to approve the revisions to the Warrant for the 2018-2019 Fiscal Year.

Tony reviewed the proposed 2018-2019 Budget in preparation for the Warrant. He mentioned expenses which increase such as the ferry mooring, insurance, employee drug testing, public water testing, and fuel for the vehicles. He reviewed the Ferry Service Recap and noted the increase in fares this year. Tony listed the proposed expenses for the capital projects such as the design work for the library foundation, finishing the Steamer Dock work, and the replacement of the landing ramp at the golf course. He stated the total proposed expenditures and transfers as \$344,900.

The Board will meet July 15<sup>th</sup> to finalize all Articles for the Warrant.

- (7) **ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to approve the total proposed budget of \$344,900.00 to be placed in the Warrant for the 2018- 2019 Fiscal Year under Article 3.

## **NEW BUSINESS**

Seasonal Road Closing – See above under Public Hearing

## **ADJOURNMENT (10:10 AM)**

## **FUTURE MEETING SCHEDULE**

Sunday, July 15, 2018 – 10 AM at the Brewer Cottage, Bustins Island, ME

Saturday, August 4, 2018 – 9 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 5, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 21, 2018 – 6:30 PM at the Community House, Bustins Island, ME for the Freeport Dinner

Sunday, September 2, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, September 30, 2018 – 12 PM at the Brewer Cottage, Bustins Island, ME

Saturday, November 3, 2018 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, December 8, 2018 – 10 AM at the Freeport Safety Building, Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at [http://www.bivc.net/docs/Meeting\\_Schedule.pdf](http://www.bivc.net/docs/Meeting_Schedule.pdf)

Respectfully submitted,

Linda E. Sweatt  
Board Secretary

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