

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
May 26, 2019 – 12:00 PM
Approved June 23, 2019

The Board of Overseers met at 12 PM at the Brewer Cottage, Bustins Island on Sunday, May 26, 2019. Overseers present were: Tanya **Sweatt** – Chair, Rob **Boone** - Vice-Chair, Hank **Rauch**, and Judy **Hayes**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; David **Gosnell**, Planning Board; and Crawford and Candy **Taisey** of Straight Edge Construction.

1. MINUTES. On a motion made and seconded it was **VOTED** 4-0 to approve the minutes of April 7, 2019, as amended.

2. PUBLIC COMMENTS – Reported to the Board: Haphazard parking at the French School restricts number of spots available. Concerns about customer service with Maine Island Energy.

3. CLERK’S REPORT – Sue Spalding

- Based on last year’s Directory production and sales, it was decided to print 175 copies this year.
- The specific broadcast request for updated Directory addresses yielded better results than last year’s, which was part of the Spring Letter.
- Issues with BIHS mailing. They should not be using Bustins as their return address. Clerk will inform them.
- Freeport has updated our contact information on their website.

4. TREASURER’S REPORT – Tony DeBruyn

Tony reviewed action since the last meeting. **On a motion made** and seconded it was **VOTED** 4-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 5/23/2019 for the period 4/7/2019 through 5/23/2019. **On a motion made** and seconded it was **VOTED** 4-0 to authorize the purchase of a replacement for the BIVC truck driver’s phone, not to exceed \$500.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant – Pat LaFleur via written report to Chair reminded Board of tasks to be completed in May.

b. Superintendent – Crawford and Candy Taisey

There is new signage to replace worn ones and for needed new ones.
The ramp at the Golf Course has been completed.

Firewise chipping will take place on June 12 and 13.

No large trash pickup is scheduled, but may occur after the Annual Meeting, depending on the budget.

- c. CEO** – CEO determined that it was not a violation for Jeff Whiting to remove a designated tree.
- d. BAC** – A schedule of freight charges has been added to the Policies and Procedures document. Passengers need to be made aware.
The BAC will be planning some excursions during the summer.
- e. By-Laws Review Committee** - Review is in progress.
- f. Finance Committee** – No report at this time.
- g. Harbormaster** – Superintendent reported that hazard buoys and markers are in place. The Nubble buoy may need to be replaced.
- h. Landscape Committee** – No report at this time.
- i. Planning Board** – Dave Gosnell
 - Dave Gosnell represented Charlotte Kahn in a request for \$500 toward a possible \$15,000 grant for coastal erosion mitigation planning. **On a motion made** and seconded it was **VOTED** 4-0 to allot a limit of \$500 to be spent in support of a grant by Green Shoreland. The Board approved Charlotte Kahn to apply for the grant in the name of the BIVC.
 - The Planning Board requests a presentation of information on the proposed playground prior to the CUP hearing on June 30.
- j. Public Safety/First Aid Coordinators** - Superintendent reported that the Indian pumps are out, and the fire trucks are full of water.
- k. Water Commissioner** – Water in all BIVC wells tested safe to drink.
- l. Webmaster** – Updated as necessary.
- m. ZBA** – No report at this time.

6. Correspondence of note

- 4/3/19 EM Jessica Petrie – Community House use Sept 27th-29th for yoga, contacting planning board
- 4/5/19 EM Marjorie Hauser-Garland, USPS – Receipt of signed Modification doc for current year
- 4/11/19 EM Rob Boone, Vice Chair – To G. MacDonald regarding voter eligibility for LLCs per policy
- 4/11/19 TC Rob Boone, Vice Chair – with Ben MacDonald about voter eligibility and clarity
- 4/12/19 EM Ryan Curtis, FEMA - Gathering support documentation for claim
- 4/20/19 EM Charlotte Kahn, Planning Board – Comprehensive Plan good till 2028
- 4/22/19 EM Rob Boone, Vice Chair – To Ryan Curtis, FEMA follow up on needed information about volunteer time
- 4/22/19 EM Rob Boone, Vice Chair – To John Noll, Maine.gov regarding completion of boat ramp and request funds from grant.
- 4/22/19 EM Ben MacDonald – Parking his truck on a woodlot question, followed up with CEO
- 4/29/19 TC Rob Boone, Vice Chair – with Ryan Curtis, FEMA info passed to Naomi Petley, MEMA. Will follow up later.

- 4/30/19 EM T. Sweatt, Chair – response to Ben, to contact superintendent for parking at Brewer Cottage
- 5/2/19 EM Rob Boone, Vice Chair – To Adam Bliss & Jessica Maloy regarding grant award and final invoicing
- 5/7/19 EM Barbara Skelton, CEO – Parking on woodlots not allowed per ordinance
- 5/15/19 EM Adam Bliss, Freeport – Island must pay invoice for boat ramp work then submit for reimbursement, follow up by Tony
- 5/16/19 EM Adam Bliss, Freeport – To John Noll regarding our submission for reimbursement
- 5/20/19 EM Jeff Whiting – Regarding tree on embankment and process for takedown, has CEO permission
- 5/21/19 EM Ken Barrows, Safety Comm – 12th and 13th are the chipping dates for this year, need to broadcast
- 2/9/19 EM T. Sweatt, Chair – Sent MacDonald copy of MV/LE approval, requested copy of liability insurance

Email correspondence is stored in Google Mail.

7. ACTION ITEMS – The Board reviewed and revised as needed.

8. CAPITAL PROJECTS - The Board reviewed and revised as needed.

9. OLD BUSINESS

- a. Ramp rebuild, work completed, grant follow-up: the ramp has been completed, and grant money should come soon.
- b. Trash Guidelines update & Handout: all was sent out in a Bustins Broadcast.
- c. Voter Policy Review/eligibility issues: **On a motion made** and seconded it was **VOTED** 4-0 to adopt the Certificate of Change of Trustees for Voting Eligibility form.
- d. Transfer Station paperwork follow-up: has been completed.
- e. Email lists resolution: A survey will be sent out for islanders to update email preferences – receive only BIVC governmental announcements or receive other announcements, as well, e.g. CABI social, events, obituaries, rentals, sales of cottages, etc.

10. NEW BUSINESS

- a. Tree removal Whiting's: The CEO determined that it was not a violation for Jeff Whiting to remove a designated tree.
- b. Freeport dinner: need people to get the meal, set up at the Community House, host the cocktails, send the invitations, etc.
- c. Other new business:
 - Began discussion of the Annual Meeting warrant. No major articles planned.
 - Some on the Planning Board are concerned about possible toxicity of the Reclaim used on the roads. Request documentation from the Planning Board for this concern.

11. NEXT MEETINGS: 2019 Schedule for Board of Overseers:

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| Sunday June 23 | Brewer Cottage, Bustins Island | 9AM |
| Sunday July 7 | Brewer Cottage, Bustins Island | 9AM |
| Sunday July 14, Approve budget, warrant | Brewer Cottage, Bustins Island | 9AM |
| Saturday August 3, Annual Meeting | Community House, Bustins Island | 9AM |
| Sunday August 4 | Brewer Cottage, Bustins Island | 9AM |
| Tuesday August 20, Freeport Dinner | Community House, Bustins Island | 6:00 PM |
| Sunday September 8 | Brewer Cottage, Bustins Island | 12PM |
| Saturday October 19 | Freeport Safety Building | 10AM |
| Saturday November 16 | Freeport Safety Building | 10AM |
| Saturday December 14 | Freeport Safety Building | 10AM |

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

12. ADJOURN. The meeting adjourned at 2:20 PM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary