

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
July 7, 2019 – 9:00 AM
Approved August 4, 2019

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, July 7, 2019. Overseers present were: Tanya **Sweatt**, Chairman; Robert **Boone**, Vice Chairman; Hank **Rauch**, Amanda **Meyer**, and Judy **Hayes**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Pat **LaFleur**, Administrative Assistant; Linda **Sweatt**, Secretary; and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

MINUTES

- (1) ACTION: A motion was made** (Sweatt), seconded (Boone), and with one abstention and four votes to accept the minutes as amended for the June 23, 2019 meeting.

PUBLIC COMMENTS

Tony DeBruyn presented Dave Dickison's concerns regarding the "First Aid/Emergency Room" because there is no medical service. It was suggested that the room be renamed "Medical Supply Room". Chair Sweatt will put this on the next agenda.

CLERK'S REPORT – Sue Spalding

Sue requested the CEO/LPI Barbara Skelton have a key to the storage compartment for her to have access to the CEO files.

The voting list has been posted.

Sue stated that the Silver Bullet is still in South Freeport for recyclables.

TREASURER'S REPORT – Tony DeBruyn

Tony presented the Balance Sheet with Funds Activity and the Check Register Report for 6/21/2019 through 7/5/2019 noting only a few expenses.

- (2) ACTION: A motion was made** (Rauch), seconded (Meyer), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 7/3/2019 for the period 6/21/2019 through 7/5/2019.

Tony reviewed the Statement of Revenues, Expenditures and Transfers noting the Ferry Revenue through July 3rd and the increase in fuel and oil expenses.

Tony distributed copies of the Fiscal Year 2019 Actuals and 2020 Budget noting percentage of change in actuals. The proposed bottom line for this budget is \$299,000.

(3) ACTION: A motion was made (Boone), seconded (Hayes), and unanimously voted to approve the proposed budget of \$299,000 for the Fiscal Year 2019-2020.

APPOINTED OFFICIAL’S and COMMITTEE REPORTS:

ADMINISTRATIVE ASSISTANT’S REPORT – Pat LaFleur

Pat reviewed the following items to completed.

- (1) Clerk to advise Overseers regarding the voter list.
- (2) Manifest due July 15.
- (3) Start to plan for the Annual Freeport Dinner on August 20th.

Pat officially resigned as Administrative Assistant. Amanda Meyer will assume the position.

SUPERINTENDENT’S REPORT – Crawford Taisey

Crawford that (1) the chipping was completed; (2) work is being done on the solar system at the Community House; and (3) he would be looking at brush trimming on the road sides.

Sue Spalding mentioned there are abandon carts in the path to the office entrance. Crawford will clear away the carts.

CEO/LPI REPORT – Barbara Skelton

No report at this time.

BOAT ADVISORY COMMITTEE

No report at this time.

BY-LAWS COMMITTEE

No report at this time.

FINANCE COMMITTEE

No report at this time.

HARBORMASTER

No report at this time. S. Spalding mentioned that the Nubble marker had been out of place. She will speak to the Assistant Harbormaster.

LANDSCAPE COMMITTEE

No report at this time.

PLANNING BOARD

The Planning Board issued Conditional Use Permits for the playground equipment, Meyer shed, and the Allard septic system. The Dibrell septic system must be redesigned.

PUBLIC SAFETY COMMITTEE and FIRST AID COORDINATOR

Note under Public Comment the discussion concerning the medical room.

WATER COMMISSIONER

No report at this time.

WEBMASTER

No report at this time.

ZONING BOARD OF APPEALS

No report at this time.

CORRESPONDENCE

6/21/19 Email from Barbara Skelton, CEO re: No issues with cutting two trees for gas pump placement in original spot.

6/24/19 Email from Dave McCoy re: Follow up from public comment regarding RAP information.

6/28/19 Email from Tony DeBruyn, Treasurer re: Check from Freeport for Landing Zone Grant received.

7/2/19 Email from Charlotte Kahn, Planning Board re: Follow up questions regarding grant adjustments from Phil Carey.

7/2/19 Email from Pat LaFleur, Admin. Assist. Re: Reached out to J. Hanselman in regards to Freeport Dinner date.

7/3/19 Email from Pat Reardon re: Loam drop off permission request.

7/3/19 Email from Amanda Meyer, Board Overseer re: Jessica Petrie donation received.

7/5/19 Email to Dugan and Meyer (CABI) re: Rates for CABI specials - \$100 for Square Dance Caller.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects

Voting – Voting preparation process has been completed.

Warrant Draft– The Board reviewed the Draft of the Warrant.

ARTICLE 1. Elect Moderator

ARTICLE 2. Hear Reports

ARTICLE 3. Budget – Attachment A

ARTICLE 4. Election

ARTICLE 5. Hear Committee Reports

ADJOURNMENT

(4) **ACTION: A motion was made** (Sweatt), seconded (Hayes), and unanimously voted to approve the 2019 Annual Meeting Warrant with the approved proposed budget of \$299,000 for the 2019 – 2020 Fiscal Year.

Rob Boone will send a clean copy of the approved Warrant.

RAP Discussion – There are several documents for the RAP discussion for Board members to review. It was noted that reclaim is used in all 50 states.

NEW BUSINESS

Broadcast – After reviewing the email broadcast policy with island counsel, the Board of Overseers has decided to restrict future email broadcasts to official BIVC announcements only. Another group of islanders will take on the task of emailing general island news such as social events, obituaries and cottages that become available for purchase.

Reardon – Pease Loam Drop – Pat Reardon requested bringing over a dump truck with two loads of gravel to repair the lawn/driveway behind the Fred Pease cottage.

(5) **ACTION: A motion was made** (Boone), seconded (Rauch), and unanimously voted to approve the dump truck with gravel to firm up the road behind Fred Pease’s cottage at no expense to the BIVC.

ADJOURNMENT (10:18 AM)

FUTURE MEETING SCHEDULE

Saturday, August 3, 2019 – 9 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 4, 2019 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 20, 2019 – 6 PM at the Community House, Bustins Island, ME for the Freeport Dinner

Sunday, September 8, 2019 – 12 PM at the Brewer Cottage, Bustins Island, ME

Saturday, October 19, 2019 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, November 16, 2019 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, December 14, 2019 – 10 AM at the Freeport Safety Building, Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary