

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
September 8, 2019 – 12:00 PM
Approved January 4, 2020

The Board of Overseers met at 12:03 PM at the Brewer Cottage, Bustins Island, ME on Sunday, September 8, 2019. Overseers present were: Tanya **Sweatt**, Chairman; Hank **Rauch**, Vice Chairman; Judy **Hayes**, and Craig **Allard**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; and Linda **Sweatt**, Secretary, and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

MINUTES

- (1) **ACTION: A motion was made** (Hayes), seconded (Allard), and unanimously voted to accept the minutes as amended for the August 4, 2019 meeting.

PUBLIC COMMENTS

Sue Spalding mentioned the wood chipping going on now on the island. There should be a reminder of noise levels on the weekends.

Hank stated that the CABI was requesting removing the old, unused-in-years tables under the stage. Board members had no objections.

CLERK’S REPORT – Sue Spalding

Sue reminded Board members of the lawyer’s notice regarding the Annual Update on Municipalities Meeting to be held on September 26th. She also reminded the Board of the Bustins report due for the Annual Freeport Town Report. Tanya, Chair, will attend this meeting and has worked on the Annual Report.

Sue mentioned the list of options for people to use the Broadcast. She also questioned who was responsible for the BIVC archives.

TREASURER’S REPORT – Tony DeBruyn

Tony noted the only change in the Balance Sheet and Funds Activity was the transfer of funds into Capital Maintenance for the new fiscal year. Tony presented the Check Register Report for 7/25/2019 through 9/3/2019 noting only a few expenses.

(2) ACTION: A motion was made (Rauch), seconded (Sweatt), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 9/4/2019 for the period 7/25/2019 through 9/3/2019.

Tony reviewed the Statement of Revenues, Expenditures and Transfers for where to see actual spending.

APPOINTED OFFICIAL'S and COMMITTEE REPORTS:

ADMINISTRATIVE ASSISTANT'S REPORT

Judy Hayes reviewed the following items to be completed.

- (1) Vote to close the island roads.
- (2) Post the road closing on the Island Bulletin Board and the web site.
- (3) Clerk to appoint Deputy Clerk(s).
- (4) Reminder for DEP Non-hazardous Waste Manifest to be filed in October.
- (5) Treasurer to appoint Deputy Treasurer(s) and renew Policy and Disbursement Practices.
- (6) Appoint requested member appointment recommendations for Boards and Committees.

Tony, treasurer, reappointed Judy Hayes and Hank Rauch as Deputy Treasurers. He also presented the Treasurer's Authority and Disbursement Practices Policy.

(3) ACTION: A motion was made (Sweatt), seconded (Rauch), and unanimously voted to approve the Treasurer's Authority and Disbursement Practices Policy submitted by Treasurer Tony DeBruyn on September 8, 2019.

SUPERINTENDENT'S REPORT – Crawford Taisey

Vehicles – Crawford reported that the Colorado has a starter issue and was taken off island on Ron Tozier's barge. The ATV has a clutch situation and must come off the island with the Honey Wagon. The tractor will be taken off island to fix the seal and remain off island until the spring.

A discussion ensued regarding truck usage while Crawford is not available. Crawford did assign the pager to a reliable person. There was concern about the Superintendent having a needed back-up position.

Roads – Two loads of gravel and one load of RAP have been received. Crawford stated that water has been going down Lee Dennett's path. Crawford did ditch it out but a culvert between Wade's and Dennett's may be needed.

Sue suggested having a plan to trim the sides of the roads. Crawford did not have time to take care of this over-growth.

Solar System at the Fire Barn – Rob Taisey discussed the old worn out panels and long term plans for future systems. Rob stated he would donate a few panels with low

voltage. The system would need a decent charge controller. He will present a simple proposal to replace the system needed to maintain the present system of charging at the Fire Barn.

Tree Work – Crawford stated that there is a dangerous oak tree in front of the Larrabee Gray Cottage which should be taken down. He said an estimate for taking down, clean up and chipping would be about \$650.

Trash – We are shipping too much trash. The Boat Advisory Committee has expressed concerns. Judy suggested looking at the Trash Collector Job Description. It was also suggested to set up a sub-committee (Volunteers: Craig, Tony, Linda, and Mandy) to address the trash situation. Crawford suggested doing more composting of food trash. The BIVC will bill individuals for any trash clean up and disposal. Sue reminded everyone that there is still a Silver Bullet for recycling in Freeport at the entrance of 95 and at the police station. Islanders must be better informed about what can be used and done to help with the trash situation.

Solar Fan for the Nature Center – Crawford will look into cost and needed work for a new solar fan for the Nature Center.

Brewer Cottage – Crawford stated that two front sills need to be replaced.

CEO/LPI REPORT – Barbara Skelton

No report at this time.

BOAT ADVISORY COMMITTEE

No report at this time.

BY-LAWS COMMITTEE

No report at this time.

FINANCE COMMITTEE

No report at this time.

HARBORMASTER

Rob Taisey reported that the marker for the Nubble ledge has been put back in place. There have been requests about outhauls, which may be put out on an individual's property and not in anyone's way.

LANDSCAPE COMMITTEE

Charlotte Kahn reported that the committee was considering tackling evasive plant species, especially barberry, which may need the use of a mini-excavator. The committee is considering long term projects.

PLANNING BOARD

The Planning Board will meet September 28th.

PUBLIC SAFETY COMMITTEE and FIRST AID COORDINATOR

No report at this time.

WATER COMMISSIONER

No report at this time.

WEBMASTER

No report at this time.

ZONING BOARD OF APPEALS

No report at this time.

CORRESPONDENCE

7/31/19 Email from Amy McCoy re: NE Lab recommendation for soil and water testing costs.

8/2/19 Email from Amy McCoy re: Link to maine.gov camp roads.

8/4/19 Email from Charlotte Kahn from Planning Board re: RAP summary sheet.

8/15/19 Email from Debbie Crane re: Concerns regarding RAP usage on island roads.

8/18/19 IP from Norris, Eliades, and Woodworth re: Roads walk by request.

8/21/19 Phone call from T. Sweatt, Chair to R. Boone re: History of road map fixes.

8/21/19 Email from Dave McCoy re: RAP SDS.

8/22/19 Email from Judy Hayes, BOO re: Concerns of chimney safety island wide.

8/23/19 Email from Carol White re: Water testing costs and availability for sampling.

8/29/19 Email from Crawford Taisey, Super re: Colorado truck issues, removed from island for repairs.

9/3/19 Phone call from David Norris to T. Sweatt re: Issues around the split of four lots.

9/5/19 Email from Amy McCoy re: Copy of SDS and compiled research from C. Kahn.

9/5/19 Email from Charlotte Kahn, Planning Board re: Coastal Waters Grant signatures needed.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects

RAP Updates & Planning Board Recommendation – The Board discussed the issues regarding RAP material. C. Allard stated that the Safety Data Sheet makes it even less of an issue. The Planning Board recommended not spreading or purchasing more RAP material. C. Taisey stated that RAP has been used for 20 years. C. Allard suggested getting the water testing for specifically potential chemicals and heavy metals done by Carol White. C. Kahn suggested soil and sediment testing be done by the Cumberland County Soil Conservation.

C. Allard recommended putting only scientific information and documents on the issue in the shared file.

(4) **ACTION: A motion was made** (Rauch), seconded (Sweatt), and unanimously voted to approve water testing not to exceed \$1000.

First Aid Room – The Board reviewed the need to appropriately label the “Emergency Room” with a new sign titled “First Aid Supply Room” because the room maintains health need supplies but is not staffed with medical help.

Appointments – Appointments to boards and committees will be made at the October meeting.

NEW BUSINESS

Chimney Concerns – The available chimney sweep information should be posted for all islanders.

Ferry Staffing – The ferry staffing became an issue this season. Captain Abe will be doing what is necessary to obtain the ferry staff for next season.

ADJOURNMENT (2:16 PM)

FUTURE MEETING SCHEDULE

Saturday, October 19, 2019 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, November 16, 2019 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, December 14, 2019 – 10 AM at the Freeport Safety Building, Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary