

BUSTINS ISLAND VILLAGE CORPORATION  
**Meeting of the Board of Overseers**  
**February 8, 2014 – 9:30 AM**  
Approved March 15, 2014

The Board of Overseers met at 9:30 AM at the Freeport Public Safety Building on Saturday, February 8, 2014. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur** via Skype, Faith **Baker**, and Ken **Barrows**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; Roger **Leland**, Finance Committee Chairman; Rob **Taisey**, Harbormaster, and Ron **Lewis**, engineer.

**1. MINUTES. A motion was made** (Barrows), seconded (Cooper), and **VOTED 4-0** plus one assent via Skype to accept the minutes as amended for the meeting held January 18, 2014.

**2. PUBLIC COMMENTS** – none

**3. GROUNDWATER MODELING** – meeting with guest Ron Lewis, engineer, formerly of MacTech, which was involved with our groundwater modeling ten years ago.

- What information could he give us and how could we use it?  
He could try to identify areas of potential contamination of water quality.
- What would be the next step to proceed? We ourselves would need to:
  1. Collect more real data from all wells, public and private: salinity, nitrates, coliform, and conductivity for at least one year. We could perform most tests ourselves with the purchase of a salinity meter.
  2. Monitor water level of wells.
  3. Identify areas where we are losing water from the island.
  4. Compare well use with water recharge to determine stresses on water.
  5. Set up a mapping program.
- Cost?
  1. \$75 per hour for his time to run the data we collect. Estimated \$4,000 ± \$500.
  2. Possible use of Carol White, hydrogeologist of Yarmouth to help with some of the task items. Fees to be determined.
  3. Salinity meter - \$1,000
  4. Additional water testing, e.g. coliform (\$30)

No Board action at this time.

#### **4. CLERK'S REPORT – Sue Spalding**

- a. Sue reported that she upgraded the BIVC safe deposit box to a larger one. Discussion followed about acquiring an additional fire-proof file cabinet and the possibility of renting a mainland storage unit for BIVC files. Faith will look into what is available in the area.
- b. Sue presented three voting document drafts for approval: Annual Meeting Voting Procedure, Board of Overseers Voting Policy, and Lots & Voting (by B. Cooper). She will present edited versions at the next meeting.

#### **5. TREASURER'S REPORT – Tony DeBruyn**

**A motion was made** (Baker), seconded (Boone), and **VOTED** 4-0 plus one assent via Skype to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 2/6/2014 for the period 1/17/2014 through 2/6/2014. **A motion was made** (Barrows), seconded (Cooper), and **VOTED** 4-0 plus one assent via Skype to approve the Treasurer's report as submitted.

Tony made a recommendation for a BIVC auditor. **A motion was made** (Baker), seconded (Boone), and **VOTED** 4-0 plus one assent via Skype to engage RHR Smith & Co. to perform the BIVC audit for the year 2013 as per their engagement letter of 1/27/2014 for the quoted price of \$4500.

#### **6 APPOINTED OFFICIALS' AND COMMITTEE REPORTS**

##### **a. Administrative Assistant - Pat LaFleur**

Pat has asked the Committee and Board chairs to let the Board of Overseers know when they elect their officers.

##### **b. CEO – Ron Tozier.** CEO was not in attendance.

##### **c. Superintendent – Crawford Taisey**

Crawford gave the Board information about a root and brush grapple which he feels would be helpful in picking up brush and logs. Cost would be \$2200.

##### **d. BAC – no report.** Faith will contact the BAC chair to request the committee's personnel recommendations for 2014.

##### **e. Brewer Property Advisor – no report**

##### **f. Brush and Log Committee –** The committee has been working on drafting a charter, which they will present at the March meeting.

##### **g. Finance Committee – Roger Leland.**

Committee needs more firm figures for capital budget issues. He distributed a favorable article about Hanover, our insurance carrier.

**h. Harbormaster**– Rob Taisey

**A motion was made** (Cooper), seconded (Barrows), and **VOTED** 4-0 plus one assent via Skype to reimburse Rob Taisey for expenses up to \$400 for attendance of Maine Harbormaster Training upon presentation of receipts.

**i. Landscape Charter Committee** – Pat LaFleur

Committee members have begun process of writing a new charter and will continue when they can all meet at the beginning of the season.

**j. Planning Board** – Bill Cooper

The Comprehensive Plan is now 83 pages in draft. Due to changes in the draft another public meeting is required before it is put to vote at the Annual Meeting.

**k. Public Safety Committee, First Aid Coordinators** – no report

**l. Water Commissioner** – no report

**m. Roads Committee** – The committee has accomplished its goal. **A motion was made** (Cooper), seconded (Baker) and **VOTED** 4-0 plus one assent via Skype to discontinue the Roads Committee.

**n. Webmaster** – Tony DeBruyn

Tony has been updating bivc.net

**o. Zoning Board of Appeals** – no report.

**7. CORRESPONDENCE**

1/29 – EM from Anita at KMA – sole proprietors without workmen’s comp coverage should fill out form, protection if contractors use our equipment.

1/29 – EM from Sue – if contractor hires helper, is helper under our Workmen’s comp coverage?

1/29 – EM from Cindy Wade of Maine Rural Water Association re upcoming water system vulnerability

1/30 – EM from Josie Steiner-Neukirch – is Lilly B wheelchair-friendly?

2/3 – Phone-Crawford unable to attend water system vulnerability seminar

2/4 – Email-Pat-outhouse maintenance

**8. OLD BUSINESS**

**a.** Review project list and action items – 2014

Repairs will be done to Pidge’s Cove railing to insure its strength

**b.** Island map – Bill Cooper.

i. Renaming “Resource Protection District” to “Resource Conservation District”. Island counsel does not recommend making this change.

ii. Voting on “split lots” – per island counsel recommendation split lot voting will remain as it is now. Bill will present edited version of “Lots and Voting” at next Board of Overseers meeting.

- iii. Lot E 52A Proposal to cede two rights-of-way to owner in exchange for other small parcels.
- iv. Island counsel recommends giving Freeport assessor only non-editable versions of our maps.

**9. NEW BUSINESS.**

- a. BIVC Municipal Buildings Key Policy – will address at next Board of Overseers meeting
- b. **A motion was made** (Baker), seconded (Barrows), and **VOTED** 4-0 plus one assent via Skype to increase Ron Sweatt’s pay for 36 cleanings of public outhouses to \$750.
- c. Rob Boone presented draft of “Project Bids and Contractor Policy”. He will resubmit as edited.
- d. Any other new business – none

**10. FUTURE MEETINGS**

- a. Saturday, March 15, 2014 – 9:30 AM, Freeport ME Public Safety Bldg

2014 meeting schedule:

Saturday March 15	Sunday August 3
Saturday April 12	Sunday August 31
Sunday May 25	Sunday October 5 (on-island/off-island?)
Sunday June 29	Saturday November 8
Sunday July 13	Saturday December 13
Sunday July 20	
Saturday August 2, Annual Meeting	

The meeting adjourned at 1:00 PM.

Respectfully submitted,

M. Susan Spalding  
Acting Secretary