

**Bustins Island Village Corporation
Meeting of the Board of Overseers
July 13, 2014 – 9:00 AM
Approved August 3, 2014**

The Board of Overseers met at 9:01 AM at the Brewer Cottage on Bustins Island, ME on Sunday, July 13, 2014. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur**, and Ken **Barrows**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Roger **Leland**, Finance Committee Chairman.

MINUTES

- (1) **ACTION: A motion was made** (LaFleur), seconded (Cooper), and unanimously voted to accept the minutes as amended for the meeting held June 29, 2014.

PUBLIC COMMENTS

No public comment at this time.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

No report from the Administrative Assistant at this time.

CLERK’S REPORT – Sue Spalding

Sue had no report at this time but she did thank Crawford for moving the filing cabinet from the office to the Brewer Cottage.

TREASURER’S REPORT – Tony DeBruyn

Tony presented the Register Report for 6/27/2014 through 7/10/2014.

- (2) **ACTION: A motion was made** (Boone), seconded (Cooper), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer for the pay period of 6/27/2014 through 7/10/2014.

CEO REPORT – Ron Tozier

Ron Tozier was not in attendance.

POLICE OFFICER – Ron Tozier

Ron Tozier was not in attendance.

SUPERINTENDENT'S REPORT – Crawford Taisey

Brush Chipping – Crawford reported that there are 25 applications for the brush chipping as of July 21st.

ADA Compliant Outhouse – Crawford stated that the cost of materials was over budget because the ramp had to be longer than designed. Jeff Carrier will supply anew handicap restroom sign for the building.

Brush Grapple – Crawford informed the Board that the brush grapple was on the island but not yet hooked up to the tractor.

Large Trash – The container for the large trash pick-up will arrive July 28th with two loads of gravel.

Weekly Trash – Crawford reported that raccoons are getting into the trash barrels. He will get bungee cords to keep the trash barrels closed.

Lawn Mower – Crawford mentioned the need for a new lawn mower for the island. He priced a 4' deck lawn mower for \$3400 and a larger mower with more horsepower and bigger wheels for \$4200. The Board is looking into purchasing the larger lawn tractor.

CORRESPONDENCE

6/29/14 Correspondence from Jessie Boggis to F. Baker reporting an incident of a dog disturbing the peace. Owners were contacted and have agreed to keep the dog restrained/leashed while on the island.

6/29/14 Email from S. Spalding re: Crowding on the Public Float while the ferry is attempting to land.

6/30/14 Email from Ken Barrows re: Latest version of the proposed Comprehensive Plan revision.

6/30/14 Email with Ken Barrows re: Barging logistics for MFS chipper. Pick up at Cousins Island on July 22nd and returned July 23rd.

7/04/14 Email with T. DeBruyn and S. Spalding re: No responses of interest to Spring Newsletter question on obtaining insurance.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

- (1) Municipal Building Roof – Board will look carefully at the new metal roof on the Fire Barn and ask voters at the Annual Meeting for their opinion if it should be used on the Historical Museum building.
- (2) Remove Brewer Barn – Nothing new at this time.
- (3) Water Study – See Groundwater Modeling below.
- (4) Schoolhouse – run electricity from Community House. This is being worked on.
- (5) Pidge's Cove Railing – The railing is in the trailer and will be put up this week.
- (6) Large Trash Pick-up – July 28 through August 9. See Superintendent's Report.
- (7) Purchase Grapple – Brush grapple has been purchased.

The Board reviewed the Action Items:

- (1) Consider MMA savings on workers comp (after audit) – Tony stated that the second draft of the auditor's report should be ready for the Annual Meeting.
- (2) Clean Ewing Ice Pond – Pending.
- (3) Designate time and place for individuals to use fireworks during the Fourth of July Celebration – Will be prepared for 2015.
- (4) Ladder at the Public – Crawford will check the aluminum ladders.
- (5) Stain Public runway – Crawford will plan this.
- (6) Research digitizing files using Optical Character Recognition – There was no report at this time.

Island Map – B. Cooper stated the work is continuing.

Groundwater Modeling – B. Cooper reviewed the meeting with Ron Lewis and Carol White, who walked around the island to see all public wells. They discussed using transducers down some wells to collect data information on water levels. They suggested using trained students to take water samples for more accurate water testing. If interested, individuals can participate and pay \$30 - \$40 for the water quality tests.

Propane - Bustins Builders LLC continues working with Suburban Propane to better serve the Bustins community. A delivery is scheduled for next week.

2014 Annual Meeting – Proposed Warrant for 2014 – B. Cooper presented the Draft 140709 of the 2014 Annual Meeting Warrant with the standard Articles: Elect Moderator, Hear Officers and Superintendent Reports, Budget, Election, and Hear Committee Reports with the only new Article being the Comprehensive Plan Acceptance.

- (3) **ACTION: A motion was made** (Boone), seconded (LaFleur), and unanimously voted to accept the proposed 2014 Annual Meeting Warrant.

Tony DeBruyn presented the BIVC Fiscal Year 2014 – 2015 Budget after reviewing the 2013 -2014 Funds Activity End of Fiscal Year Forecast. He reviewed the budget numbers especially proposed capital expenses such as the Water Study, the Brewer Barn removal, lawn tractor, and Municipal Building roof. The Board considered deferring the new Municipal Building roof until 2016 but the removal of the Brewer Barn is needed because of the safety issue. Tony gave the sum of \$259,220 for the budget appropriation.

Crawford Taisey requested moving, at his expense the old, unused shed on the Brewer property to his property to be used for storing BIVC equipment.

- (4) ACTION: A motion was made** (Boone), seconded (Cooper), and unanimously voted to allow Straight Edge Construction to remove the unused shed on the Brewer property at its expense to be utilized to store BIVC equipment for a period of three years.

Tony DeBruyn discussed the property reassessment that Freeport is doing. There may be a 20% to 25% factor for increase in the assessment but the mill rate may be about the same. In the year ahead the BIVC may see a possible \$35,000 increase in tax allocation.

- (5) ACTION: A motion was made** (Cooper), seconded (Boone), and unanimously voted for the Board of Overseers to approve the Warrant as submitted with the budget for total revenues and transfers of \$259,220 for the Fiscal Year 2014 – 2015.

The Board will present the following matters to the public after the meeting: opinion of the voters about a metal roof for the BIHS building and a show of hands for people looking for cottage insurance.

The Warrant will be posted by July 26th at 9 AM.

NEW BUSINESS

Outhouse at the Golf Course – The Board discussed putting the former Community House outhouse at the Golf Course. Ron Tozier will have to get Al Frick to approve the site.

- (6) ACTION: A motion was made** (Cooper), seconded (Barrows), and unanimously voted to pursue moving the former Community House outhouse to the Golf Course.

Behavior at the Public Float during arrival of the Ferry – The Board discussed the safety issues involving crowding on the float, swimmers around the float, and people trying to get off the ferry with people coming down to the float. S. Spalding showed members a sign from Chebeague Island. It was suggested that safety notice signs should be placed at the top of the runway and the backside of the ramp at the top.

Bicycle Meeting – Sue Spalding reported on the Bicycle Meeting held on July 12th attended by 17 people including three children. They listed problems, identified situations, and listed possible solutions. They felt that more signage was necessary to warn people riding bicycles and driving vehicles, cutting branches along the roadsides, fixing corners, and praising the considerate individuals.

Sue requested the Board's permission to work on preparing an informational handout for all cottages. The Board endorsed the proposed handout.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – No report at this time. The BAC had already submitted their budget to T. DeBruyn. T. Sweatt discussed it with him as well.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – There are 25 applications to date for the Maine Forest Service "Fuel Reduction Chipping Program".

Finance Committee – No report at this time but the Committee reported for the budget.

Harbormaster – Hazard Markers have been purchased.

Landscape Charter Committee – P. LaFleur presented the draft of the Landscape Committee Charter for approval. A few revisions were made.

(7) ACTION: A motion was made (Barrows), seconded (Boone), and unanimously voted to accept the Landscape Committee Charter as amended.

Planning Board – No report at this time.

Public Safety Committee – Jim Boyko informed the Board that the axle on the hose and pump trailer was broken, so the committee requested the BIVC purchase an ATV trailer for \$900 plus \$120 for shipping and handling. Adding a canvas tarp to cover the trailer would bring the total request to approximately \$1100. Crawford suggested filling the tires with rubber to be solid. It was noted that a couple of fire extinguishers had been purchased.

(8) ACTION: A motion was made (LaFleur), seconded (Cooper), and unanimously voted to purchase an ATV trailer for the fire hose and pump with accessories not to exceed \$1200.

It was noted that the Emergency Room needed to be kept cleaner. R. Boone will speak to M. McElwee about it. The batter for the Ewing fire pump needs to be replaced.

Roads Committee – No report at this time.

Water Commissioner – No report at this time.

Webmaster – No report at this time.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (12:00 PM)

FUTURE MEETING SCHEDULE

Saturday, August 2, 2014 – 9:00 AM Annual Meeting at the Community House,
Bustins Island, ME

Sunday, August 3, 2014 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, August 31, 2014 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, October 5, 2014 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Saturday, November 8, 2014 – 9:30 AM at the Freeport Safety Building, Freeport,
ME

Saturday, December 13, 2014 – 9:30 AM at the Freeport Safety Building, Freeport,
ME

Meetings may be cancelled or rescheduled – check for any changes online at
http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
BIVC Board Secretary