

**Bustins Island Village Corporation  
Meeting of the Board of Overseers  
September 27, 2014 – 12:00 PM  
Approved November 8, 2014**

The Board of Overseers met at 12:05 PM at the Brewer Cottage on Bustins Island, ME on Saturday, September 27, 2014. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Ken **Barrows**, Pat **LaFleur**, and Roger **Leland**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

**MINUTES**

- (1) **ACTION: A motion was made** (Leland), seconded (Cooper), and unanimously voted to accept the minutes as amended for the meeting held August 31, 2014.

**PUBLIC COMMENTS**

No public comment at this time.

**ADMINISTRATIVE ASSISTANT’S REPORT** - Pat LaFleur

Pat reminded the Board that actions must be taken on the Order of the Road Closing and for the appointments for new members for all boards and committees. The action taken for all appointments to the boards and committees are listed below under New Business.

- (2) **ACTION: A motion was made** (Leland), seconded (Cooper), and unanimously voted to move the Order of Road Closing as follows: Following a public hearing pursuant to Title 23 MRSA section 2953(2), and authorized by the voters of the Bustins Island Village Corporation at their Annual Meeting on August 2, 2008, and voted unanimously by the Board of Overseers at their meeting on the 27<sup>th</sup> of September 2014, and undersigned Chair of the Board of Overseers of the Bustins Island Village Corporation, Maine hereby orders all Bustins Island roads closed from November 1, 2014 through April 30, 2015.

**CLERK’S REPORT** – Sue Spalding

Sue informed the Board that the Town of Freeport Assessor did visit Bustins.

Sue distributed draft copies of the Appointment of Deputy Treasurer with the Oath of Deputy Treasurer and the Appointment of Deputy Clerk with the Oath of Deputy Clerk for the Board members’ perusal. She will send a clean draft copy of both documents to B. Cooper who will see that Bill Dale reviews both documents.

Tony stated that the Deputy Clerk does not need to be bonded because no money is handled. The Deputy Treasurer must be bonded the same as the Treasurer. The Clerk will swear in the Deputy Treasurer and the Deputy Clerk.

**TREASURER’S REPORT** – Tony DeBruyn

Tony distributed copies of the treasurer’s report and began his discussion with the check register report dated 8/30/2014 through 9/26/2014. Tony will review how to possibly reduce insurance costs.

(3) **ACTION: A motion was made** (Leland), seconded (Boone), and unanimously voted to authorize the payment of checks written and submitted for the pay period of 8/30/2014 through 9/26/2014.

Tony commented on the Balance Sheet and Funds Activity report which showed money spent this month. From the Statement of Revenues, Expenditures and Transfers, Tony noted how he planned out the spending. He stated that a Mini-iPad for the ferry with phone service will be purchased in the spring. Tony will replace the truck phone, which has a cracked screen, now. He will be suspending phone service and the Siris Weather service for the ferry after Columbus Day.

(4) **ACTION: A motion was made** (Boone), seconded (LaFleur), and unanimously voted to accept the Treasurer’s Report as presented.

**CEO REPORT** – Ron Tozier

Ron was not in attendance. Therefore, there was no report at this time.

**POLICE OFFICER** – Ron Tozier

Ron was not in attendance. Therefore, there was no report at this time.

**SUPERINTENDENT’S REPORT** – Crawford Taisey

Brewer Barn – Crawford stated the barn was successfully demolished. The gravel will be put down for a 20 ft. by 30 ft. pad. He commented that the grapple works well and is very handy now.

Brush – Crawford is finishing up the remaining chipping from the MFS work. Crawford, C. Johnson and R. Sweatt, using Sweatt’s pole saw will be cutting branches along the roadway and chipping as necessary. He figures that they will be using the Tozier chipper for approximately 20 hours of chipping work.

Public Outhouses – Crawford discussed closing the outhouses but contractors working on the island would need the use of an outhouse. T. DeBruyn suggested the

outhouses' doors be locked with Crawford having the keys with extra keys for contractors. Crawford would use his judgment for handling the use of these keys. B. Cooper will review the information in the Frick report for the golf course outhouse for next spring.

The Board thanked Candy and Crawford for a successful year.

## **CORRESPONDENCE**

9/02/14 Email from Kent Nelson re: Appreciated hospitality and our interest in the Firewise Program.

9/02/14 Email from Warren Barrows re: Initial quote from Prock for riprap in Pidge's Cove - \$104,580.00.

9/11/14 Phone call from Crawford re: Brewer Barn successfully removed.

9/12/14 Email from F. Baker re: Golf course cove ramp has rebar sticking up.

9/16/14 Email from P. LaFleur re: Committees and appointment recommendations.

9/19/14 Email from P. LaFleur re: Notify vehicle/equipment forms are up to date.

9/21/14 Email from Kevin Petrie re: Proposal to convert Schoolhouse to a Business Center.

9/23/14 Email from Caroline Pelletier re: Report for the Annual Report due 10/17.

9/24/14 Phone call from Crawford re: Question on proposed well drilling.

Email correspondence is stored on Google Drive.

## **OLD BUSINESS**

Review Projects List and Action Items – The Board reviewed items on the projects list.

- (1) Municipal Building Roof – On hold until next year.
- (2) Schoolhouse – run electricity from Community House – working on this for next year.
- (3) Large Trash Pick-up – Put on hiatus for 2015?

The Board reviewed the Follow-up Items:

- (1) Outhouse at the Golf Course – for 2015.
- (2) Gravel at barn site – in the process.
- (3) Consider MMA savings on workers comp and liability – Tony and Sue are considering this.

- (4) Clean Ewing Ice Pond – Ken and Tony have this on the agenda.
- (5) Designate time and place for individuals to use fireworks during the Fourth of July Celebration – Will be prepared for 2015.
- (6) Ladder at the Public – Crawford will look into an aluminum ladder in the Fire Barn.
- (7) Stain Public runway – Crawford will plan this for the fall.

Groundwater Modeling – B. Cooper reported that the transducers will be put down the public well by C. White Assoc. to measure water level changes.

Firewise Program – Firewise Board will be formed from the Log and Brush Committee. K. Barrows and R. Leland will work on this committee this winter.

5 Year Capital Investment Plan – T. DeBruyn is working on this to be brought to the Finance Committee in preparation for the Board by the end of the year. This plan must be ready for the Comprehensive Plan for submission to the state.

## **NEW BUSINESS**

Schoolhouse – Kevin Petrie brought forth a proposal for a password protected wireless work center in the Schoolhouse. This would be a network access place to work away from the cottage where an individual would use his or her own cell service. The clean-up of the building would include removal of the horsehair plaster walls and plaster ceiling to be replaced with tongue and groove paneling on the walls, desks with six electrical outlets, a sound-proof phone booth, and reframing of the existing windows for an estimated cost of \$15,250. The technical part would include getting two signal boosters, three mi-fi units and one 3 watt solar panel. The total estimated cost would be between \$16,000 and \$20,000. Crawford stated that the building is structurally secure. The Board had been considering the building for a charging station for islanders' devices.

The Board members were interested in the use and final costs, which would be a capital expenditure. Rob Taisey must prepare the final figures for this proposal. This proposal must be brought to the Annual Meeting with current, appropriate figures for the total cost. B. Cooper recommended speaking to the Historical Society for their input.

Golf Course Barge Ramp –The barge ramp has rebar showing. Plant Assoc. put in these planks when the transfer station was completed. Crawford will get more information for replacement.

Appointments to Boards and Committees – P. LaFleur presented the list of appointments for all boards and committees for 2014 – 2015.

- (5) **ACTION: A motion was made** (LaFleur), seconded (Leland), and unanimously voted to appoint the slate of appointees as follows:

Christine Martens appointed as a Member of the **Planning Board** for a five-year term to expire in 2019;

Kevin Petrie appointed as an Associate Member of the **Planning Board** for a five-year term to expire in 2019;

William Cooper appointed as Board Liaison to the **Planning Board** for a one-year term to expire in 2015;

Anthony DeBruyn appointed as a Member of the **Zoning Board of Appeals** for a three-year term to expire in 2017;

Jeanne Santella appointed as an Associate Member of the **Zoning Board of Appeals** for a three-year term to expire in 2017;

Jason Sweatt appointed as a Member of the **Finance Committee** for a three-year term to expire in 2017;

John Mellecker appointed as a Member of the **Finance Committee** for a three-year term to expire in 2017;

Kevin Petrie appointed as a Member of the **Finance Committee** for a two-year term to expire in 2016;

Roger Leland appointed as Board Liaison to the **Finance Committee** for a one-year term to expire in 2015;

Mick McElwee appointed as a Member of the **Public Safety Committee** for a three-year term to expire in 2017;

Kim Adams appointed as a Member of the **Public Safety Committee** for a three-year term to expire in 2017;

Ken Barrows appointed as Board Liaison to the **Public Safety Committee** for a one-year term to expire in 2015;

Bob Dugan appointed as a Member of the **Boat Advisory Committee** for a three-year term to expire in 2017;

Al Spalding appointed as an Alternate Member of the **Boat Advisory Committee** for a three-year term to expire in 2017;

Pat LaFleur appointed as Board Liaison to the **Boat Advisory Committee** for a one-year term to expire in 2015;

Pam LaVoie appointed Member of the **Landscape Committee** for a three-year term to expire in 2017;

Lyn McElwee appointed Member of the **Landscape Committee** for a three-year term to expire in 2017;

Mitsey Baker appointed Member of the **Landscape Committee** for a two-year term to expire in 2016;

Becky Piecewicz appointed Member of the **Landscape Committee** for a two-year term to expire in 2016;

Charlotte Kahn appointed as an Alternate Member of the **Landscape Committee** for a one-year term to expire in 2015;

Dr. John Abramson appointed as **First Aid Coordinator** for a one-year term to expire in 2015;

Dr. Dave Dickison appointed as **First Aid Coordinator** for a one-year term to expire in 2015;

Jim Ryan appointed as **Advisor for the Brewer Cottage Property** for a one-year term to expire in 2015;

Kim Ryan appointed as **Advisor for the Brewer Cottage Property** for a one-year term to expire in 2015;

Laura Vitali appointed **Water Commissioner** for a one-year term to expire in 2015;

Rob Taisey appointed as **Harbormaster** for a one-year term to expire in 2015; and Andy Spalding appointed as **Assistant Harbormaster** for a one-year term to expire in 2015.

Report for Freeport – Rob Boone asked about items to be put in the report which he will complete for the Freeport Annual Report.

Island Employees and Volunteer Appreciation Cookout – Rob Boone suggested having a cookout for the Bustins workers and volunteers. The Board members did not support this idea.

Proposed Drilled Well for MacDonald – Gus MacDonald is interested in having a well drilled on his property. The Board is concerned about the drilling vehicle on the island roads off-season – a Vehicle Permission Form must be completed. B. Cooper suggested speaking to Ron Lewis about the data for the location of the well.

- (6) **ACTION: A motion was made** (Leland), seconded (Barrows), and unanimously voted to grant permission to Crawford Taisey to review and approve the Vehicle Permission Form for the well drilling vehicle for G. MacDonald.

## **APPOINTED OFFICIALS' and COMMITTEE REPORTS**

**Boat Advisory Committee** – No report at this time.

**Brewer Property Advisors** – No report at this time.

**Brush and Log Committee** – The committee will appoint the Firewise Board.

**Finance Committee** – Kevin Petrie reported that he had spoken to Prock Marine Company about the Pidge's Cove erosion problem and the estimated project cost, which would be a capital expenditure. The committee is working on the Five-Year Capital Projects Budget.

**Harbormaster** – No report at this time.

**Landscape Charter Committee** – P. LaFleur stated the membership is almost complete.

**Planning Board** – No report at this time.

**Public Safety Committee** – K. Barrows reported that the fire extinguishers will be taken in next weekend.

**Roads Committee** – No report at this time.

**Water Commissioner** – No report at this time.

**Webmaster** – T. DeBruyn reported that all postings were made.

**Zoning Board of Appeals** – No report at this time.

**ADJOURNMENT (2:42 PM)**

## **FUTURE MEETING SCHEDULE**

Saturday, January 17, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME

Saturday, February 7, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME

Saturday, March 14, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME

Saturday, April 11, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME

Sunday, May 24, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, June 28, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 12, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 19, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Saturday, August 1, 2015 – 9:00 AM Annual Meeting at the Community House,  
Bustins Island, ME

Meetings may be cancelled or rescheduled – check for any changes online at  
[http://www.bivc.net/docs/Meeting\\_Schedule.pdf](http://www.bivc.net/docs/Meeting_Schedule.pdf)

Respectfully submitted,

Linda E. Sweatt  
BIVC Board Secretary