

Bustins Island Village Corporation
Meeting of the Board of Overseers
November 8, 2014 – 9:30 AM
Approved January 17, 2015

The Board of Overseers met at 9:31 AM at the Freeport Safety Building, Freeport, ME on Saturday, November 8, 2014. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Ken **Barrows**, Roger **Leland**, and Pat **LaFleur** (via Skype). Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent, and Tanya **Sweatt**, BAC Chair.

MINUTES

- (1) **ACTION: A motion was made** (Leland), seconded (Boone), and voted 4-0 plus one assent via Skype to accept the minutes as amended for the meeting held September 27, 2014.

PUBLIC COMMENTS

No public comment at this time.

ADMINISTRATIVE ASSISTANT'S REPORT - Pat LaFleur

Pat had no report at this time.

CLERK'S REPORT – Sue Spalding

Sue informed the Board that Chris Martens prefers to be an Associate Member of the Planning Board but for now being a full member is fine.

Sue stated that the bonding certificates for the Treasurer and Deputy Treasurer must be recorded with the Clerk. Tony will see that the recordings will be done.

TREASURER'S REPORT – Tony DeBruyn

Tony distributed copies of the treasurer's report. He reviewed the check register report dated 9/26/2014 through 11/06/2014.

- (2) **ACTION: A motion was made** (Leland), seconded (Cooper), and voted 4-0 plus one assent via Skype to authorize the payment of checks written and submitted for the pay period of 9/26/2014 through 11/06/2014.

Tony commented that not much had changed on the Balance Sheet and Funds Activity report. Tony noted from the Statement of Revenues, Expenditures and Transfers

report how he planned out the spending and tracked the sanitation budget which ran over due to the large trash pick-up. He stated that a Mini-iPad for the ferry with phone service will be purchased in the spring. Tony will replace the truck phone in the spring. He suspended the phone service and the weather service for the ferry for the off-season. The Verizon service plan will be updated in the spring.

Tony completed the forms for Workers Compensation, which resulted in a \$600 refund and reduced rates for next year. He will look into what MMA has to offer. He will take care of the bonding and submit the capital plan to Warren Barrows for the Comprehensive Plan.

Tony had a discussion with the Freeport Assessor and was informed that assessments went up but the mill rate is down. The Assessor will look at recent sales.

Tony discussed ferry operations and noted the amount of purchases by credit card. He set up a special account to receive credit card revenue. He will be looking at ridership and sales along with the BAC. He stated that everything would be more easily recorded on the Mini-iPad. The Managing Captain will be making daily deposits.

Tony received a quotation letter from the audit firm to perform this year's audit for \$4500, which is the same they charged for the last year's audit.

(3) **ACTION: A motion was made** (Leland), seconded (Cooper), and voted 4-0 plus one assent via Skype to authorize the payment of \$4500 to R H R Smith for the audit for 2013 – 2014.

(4) **ACTION: A motion was made** (Boone), seconded (Cooper), and voted 4-0 plus one assent via Skype to accept the Treasurer's Report as presented.

CEO REPORT – Ron Tozier

Ron was not in attendance. Therefore, there was no report at this time.

POLICE OFFICER – Ron Tozier

Ron was not in attendance. Therefore, there was no report at this time.

SUPERINTENDENT'S REPORT – Crawford Taisey

Brush – Crawford finished the remaining chipping from the MFS work. The Tozier chipper was used for 18 hours of chipping work.

Public Float – Crawford reported that the float has been removed for winter storage. He power-washed the runway and will flip the planks and put on a clear oil finish on them and re-stain the railings.

Roads – Crawford spoke to Tony about having Plante bring over reclaim for the roads.

Vehicles – The grader blade for the tractor is from R. Leland. The grapple on the tractor does not have a lot of power. Crawford will check this out in the spring. Crawford would like to have all vehicles and equipment put away by November 1st. The honey-wagon is off, cleaned and ready.

Crawford mentioned his concern regarding the drainage needed under the store building. He will pursue getting an estimate for renting excavating equipment.

Crawford gave Tony the real estate tax bill for the lot where the handicapped outhouse resides.

CORRESPONDENCE

9/27/14 Conversation with Kevin Petrie re: Schoolhouse – enlist volunteers to remove plaster and clean up? Solar panels would not be necessary at the start.

9/29/14 Phone Call from Ron Tozier re: Enforcement issues.

10/01/14 Email from P. LaFleur re: Update on Water Commissioner job description.

10/02/14 Email from Gus MacDonald re: Proposed well for shore cottage. He will consult with CA White.

10/04/14 Email from Mike Koleda re: request for email addresses of islanders so he can send info on his cottage that is for sale.

10/08/14 Carol Pelletier would like a group photo for the Town Report.

10/12/14 Conversation with Kathy Stager re: Storage of equipment on adjoining lot.

10/12/14 Phone call with Warren Barrows re: Electrical code.

10/15/14 Phone call to S. Spalding from Bob Croce from Lucerne Village Corporation re: Drafting an ordinance concerning fireworks.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

(1) Municipal Building Roof – Metal roof – off-season project for next year.

(2) Schoolhouse – run electricity from Community House – Conversation with Kevin Petrie: not necessary to increase solar yet and will get volunteers to help with clean-up of building.

(3) Large Trash Pick-up – Put on hiatus for 2015?

The Board reviewed the Follow-up Items:

- (1) Outhouse at the Golf Course – B. Cooper signed forms from A. Frick, and the application is completed with the checks ready to be sent.
- (2) Consider MMA savings on workers comp and liability – Tony and Sue are considering this.
- (3) Clean Ewing Ice Pond – To be worked on.
- (4) Designate time and place for individuals to use fireworks during the Fourth of July Celebration – Will be prepared for spring of 2015.
- (5) Ladder at the Public – Crawford will look into an aluminum ladder in the Fire Barn.
- (6) Stain Public runway – Crawford will plan this for next spring.
- (7) Get costs to replace planks at the Golf Course barge ramp – Crawford will work on this.
- (8) Solicit input from BIHS on Schoolhouse proposal.

Groundwater Modeling – B. Cooper reported that the transducers will be installed in five wells by C. White Assoc.

Firewise Program – Firewise Board will be formed from the Log and Brush Committee. F. Baker will be the main contact with Kent Nelson.

Report for Freeport – All Board members received a draft copy of the 2014 Freeport Town Report. A picture of members and appointees present was taken to accompany the report.

Directory – Sue Spalding spoke to Betty Kirkland, who has all the pertinent information.. They discussed having the directory printed and suggested having advertisements from contractors, businesses, and rental information to pay for the printing.

NEW BUSINESS

Storing Construction Equipment on Private Property – A discussion ensued regarding contractors' equipment and vehicle storage . A neighbor was concerned about the equipment and material storage as an eyesore. It was suggested that neighbors discuss these issues with each other.

Water Commissioner Job Description – P. LaFleur will work on updating this job description.

Zoning Map – B. Cooper discussed the proposed revisions to the zoning map which will be presented for island approval at the next Annual Meeting.

APPOINTED . OFFICIALS’ and COMMITTEE REPORTS

Boat Advisory Committee – Chairman Tanya Sweatt reported that the Lilly B was out of the water, and the transom repair work will be done. The committee will request an estimate from John Brewer for applying special grit flooring to the deck and repairing the scupper drain, which swells when wet. Crawford mentioned his concern about the cracked gel coat where the deck and wash rails meet. Tanya will have this checked. In the spring the back netting and some rusty bolts will be replaced.

Tanya reported that, even with a few challenges, the introduction of the use of credit cards went smoothly. The captains and crew appreciated the option and expect to see more credit card use next season. The committee is looking at numbers and breaking up the crew schedule. S. Spalding recalled an earlier suggestion of reducing the one-day ticket from \$18 to \$16. Tanya will bring this suggestion to the committee.

The committee is considering a change in schedule with Monday runs off-season, updating documents, and making additions to the Policies and Procedures.

Brewer Property Advisors – The cottage is in need of repairs around the windows. Future work is needed on the underpinnings and posts to be replaced.

Brush and Log Committee – The committee will continue work on the Firewise Board. The committee will schedule one Safety Day and one Firewise Day. The removal of new and older logs was mentioned. R. Leland stated that the logs should be cut up, and that the chipping program must be continued.

Finance Committee – No report at this time.

Harbormaster – The ledge markers have been removed and stored for the winter.

Landscape Charter Committee – S. Spalding mentioned the the Planning Board’s intent to have the Landscape Committee monitor changes in flora and fauna.

Planning Board – B. Cooper sent an email to Warren Barrows requesting status on submittal of the Comprehensive Plan to the state.

Public Safety Committee – K. Barrows reported that the fire extinguishers and the street light batteries have been stored for the winter. The AED’s are with Crawford. The Fire pump at Leland dock is pumped out and true-fuel added. The committee is still considering a vehicle to pull the fire hose trailer. It was noted that Chad Little rents such all-terrain vehicles.

Water Commissioner – No report at this time.

Webmaster – T. DeBruyn reported that all contacts and committees were updated.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (12:15 PM)

FUTURE MEETING SCHEDULE

Saturday, January 17, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Saturday, February 7, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Saturday, March 14, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Saturday, April 11, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Sunday, May 24, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, June 28, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, July 12, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, July 19, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Saturday, August 1, 2015 – 9:00 AM Annual Meeting at the Community House,
Bustins Island, ME
Sunday, August 2, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, September 6, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, October 4, 2015 – (on-island or off-island?)
Saturday, November 7, 2015 – 9:30 AM at the Freeport Safety Building, Freeport,
ME
Saturday, December 12, 2015 – 9:30 AM at the Freeport Safety Building, Freeport,
ME

Meetings may be cancelled or rescheduled – check for any changes online at
http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
BIVC Board Secretary

