

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
January 17, 2015
Approved February 21, 2015

The Board of Overseers met at 9:32 AM at the Freeport Public Safety Building on Saturday, January 17, 2015. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur** via Skype, Roger **Leland**, and Ken **Barrows**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Faith **Baker**, Firewise Program.

1. MINUTES. On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to accept the minutes for the meeting held November 8, 2014 as amended.

2. PUBLIC COMMENTS – none

3. CLERK’S REPORT – Sue Spalding

Sue noted that we need a new liaison from the Freeport Town Council.

4. TREASURER’S REPORT – Tony DeBruyn

On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 1/16/2015 for the period 11/6/2014 through 1/16/2015. **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to approve the Treasurer’s report dated 1/16/2015 as submitted.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant - Pat LaFleur. No report at this time

b. Superintendent – Crawford Taisey

The Ford pickup truck may need some clutch work.

c. CEO – Ron Tozier. No report at this time.

d. Police Officer – Ron Tozier. No report at this time.

e. BAC – Tanya Sweatt. No report at this time.

f. Brewer Property Advisor – No report at this time.

g. Brush and Log Committee – No report at this time.

h. Finance Committee – Roger Leland. The committee is working toward developing current and long-range policies.

i. Harbormaster – Rob Taisey. No report at this time

j. Landscape Charter Committee – No report at time. The committee will meet in May to settle into their new format.

k. Planning Board – Bill Cooper reported that the Planning Board is in the process of submitting the Comprehensive Plan to the state, and is also working on deeds to roads, and map issues to present at the Annual Meeting for voter approval.

- l. Public Safety Committee, First Aid Coordinators** – Ken Barrows. The committee wishes to have an island fire drill with Freeport.
- m. Water Commissioner** – Laura Vitali. No report at this time.
- n. Webmaster** – Tony DeBruyn updates bivc.net as needed. Rob Boone now has Diane Jellis' email broadcast list to send out when she cannot.
- o. Zoning Board of Appeals** – no report.

6. REVIEW PROJECT LIST AND ACTION ITEMS

The Board reviewed the Project List, Action Items, and Capital Project list.
Discussion about the best way to remove cattails from the Ewing Ice Pond.

7. CORRESPONDENCE

- 11/11/14 EM from Faith-Freeport website should be updated current contact information
- 11/19/14 EM from Sue-MV permission request from Pat Reardon
- 11/20/14 EM from Kim Bohem-Midwood cottage with four lots has been removed from LLC and Kim is now sole owner.
- 11/21/14 EM from Ben MacDonald – use of tractor in November, referred by Crawford
- 11/22/14 EM to Caroline Pelletier – group photo for Freeport Town Report
- 11/25/14 EM to Tracey Stevens and Bob Konczal-updated contact information from Freeport website
- 11/29/14 EM from Bill – travelling April 3 – April 23.
- 12/1/14 EM from Kent Nelson – Firewise application
- 12/1/14 EM from Faith – will fill out and submit Firewise application
- 12/8/14 EM from Faith – volunteered for Public Safety Committee
- 12/30/14 EM from Tony – draft 2015 contract for Superintendent Services
- 12/30/14 EM to Straight Edge - draft 2015 contract for Superintendent Services and Hold Harmless Agreement
- 1/3/15 EM from Straight Edge – draft 2015 contract for Superintendent Services looks good
- 1/3/15 EM from Kevin Petrie – intends to resign from Planning Board after 2015 summer
- 1/5/15 EM with Laura Vitali – re: Water Commissioner job description
- 1/8/15 EM from Bill – Superintendent Services contract correction
- 1/11/15 EM from Diane – travelling, cannot broadcast emails until end of March.

Email correspondence is stored on Google Drive.

8. OLD BUSINESS

- a.** Groundwater modeling – Bill Cooper. We received an update on the progress of the water study from Carol White & Associates: installation of water level recorders, water quality sampling, base map update.
- b.** Firewise program. Faith presented the attached report (see attachment). She noted that the Firewise Committee is not intended to be a BIVC committee. It is a community committee.

9. NEW BUSINESS.

- a. Superintendent Services Contract – **on a motion made and seconded** it was **VOTED** 4-0 plus one assent via Skype to renew Straight Edge Construction contract with a small increase. A correction to a typographical error was made in item 4 of the written contract.
- b. Pat Reardon vehicle application - **on a motion made and seconded** it was **VOTED** 4-0 plus one assent via Skype to approve the renewal to keep a compact tractor with backhoe attachment with the condition that the vehicle be removed or permission renewed by October 31, 2015.
- c. Bohen property lot numbers and votes. Midwood has been removed from the Midwood-Benchmark LLC. The six lots of Midwood now belong to Kim Bohen for one vote. In accordance with the Voting Policy any additional potential voters for the property would have to be on the deed. There is a discrepancy in the lot numbers of two of the lots, now called B43A and B43B, which were formerly, and in her deed, numbered as B46 and B45. We will ask John Wood to look into this.
- d. Water commissioner job description. The 2000 version needs updating. Pat LaFleur, Crawford, Bill Cooper, and Tony will create a new draft.
- e. Solid waste/recycling – Sue Spalding. As a member of the Freeport Solid Waste and Recycling Committee, Sue asked what the current problems with trash removal are at Bustins with an eye to possible waste reduction through composting and recycling. Discussion followed. Sue will explore waste reduction possibilities.
- f. Annual Meeting - possible items: map and roads.
- g. Other new business – none.

10. FUTURE MEETING SCHEDULE

Saturday, February 7, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Saturday, March 14, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Saturday, April 11, 2015 – 9:30 AM at the Freeport Safety Building, Freeport, ME
Sunday, May 24, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, June 28, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, July 12, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, July 19, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Saturday, August 1, 2015 – 9:00 AM Annual Meeting at the Community House,
Bustins Island, ME
Sunday, August 2, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, September 6, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, October 4, 2015 – (on-island or off-island?)
Saturday, November 7, 2015 – 9:30 AM at the Freeport Safety Building, Freeport,
ME
Saturday, December 12, 2015 – 9:30 AM at the Freeport Safety Building, Freeport,
ME

3.

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

11. ADJOURN. The meeting adjourned at 12:03 PM.

Respectfully submitted,

M. Susan Spalding
Acting Secretary

Firewise Committee Report
1/17/2015

The application for Bustins Island to be considered for FireWise Community/USA status was sent in early December to Kent Nelson at the Maine Forest Service. On December 19th, Faith Baker received notice from The Firewise Communities/USA Program Director and The National Fire Prevention Association, that the community of Bustins Island has achieved Firewise Communities/USA Status. The Firewise Community program serves as a format for education and resources for making our cottages fire safe, as well as protecting the island from fire. Faith reviewed materials from a toolkit received from Firewise Communities/USA, including a media kit. She will write a press release and inform islanders about the resources available. The Firewise committee will meet in February to start creating a Firewise plan which will include planning events in collaboration with the Safety Committee and the Freeport Fire Department. As well, Bustins will have an account on www.firewise.org, and will be eligible for certain benefits, such as help in brush chipping. The Firewise Committee will work with the Brush and Log Committee, the Safety Committee and the BOO as needed to accomplish the mission of being a FireWise Community.

Faith

Faith C. Baker
Chair, FireWise Committee