

**Bustins Island Village Corporation
Meeting of the Board of Overseers
April 11, 2015 – 9:30 AM
Approved May 24, 2015**

The Board of Overseers met at 9:30 AM at the Freeport Safety Building, Freeport, ME on Saturday, April 11, 2015. Overseers present were: Robert **Boone**, Chairman; Ken **Barrows**, Roger **Leland**, and Pat **LaFleur** (via Skype). Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; Faith **Baker**, Firewise Board Chair; Tanya **Sweatt**, BAC Chair; and Scott **Bonney**, Finance Committee Chair.

MINUTES

- (1) **ACTION: A motion was made** (Leland), seconded (Barrows), and voted 3-0 plus one assent via Skype to accept the minutes as amended for the meeting held March 14, 2015.

PUBLIC COMMENTS

Faith Baker stated that Bustins Island is a Firewise community and the Firewise Board met this morning. Kent Nelson from the Maine Forest Service will be on Bustins for a presentation to help launch the program on July 18th for Firewise Day. Sometime between July 27 and 29, Kent with the Forest Service personnel and chipper will be on Bustins for any chipping to be done.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

Pat informed the Board she will:

- (1) send a reminder to all Committee and Board Chairs that their budgets are due July 1st;
- (2) send a note to the Historical Society requesting building needs;
- (3) prepare the calendars with appropriate dates for posting at the Community House and the Brewer Cottage.

Pat reminded the Board that the Planning Board must submit a recommendation for CEO/LPI.

CLERK’S REPORT – Sue Spalding

Sue informed the Board that more letterhead stationery was needed. F. Baker will order a box of BIVC letterhead stationery.

TREASURER’S REPORT – Tony DeBruyn

Tony distributed copies of the treasurer's report. He mentioned a few payments from the check register report dated 3/12/2015 through 4/09/2015, including insurance for the ferry, first payment for the audit, and Freeport harbor mooring fee.

(2) **ACTION: A motion was made** (Leland), seconded (Barrows), and voted 3-0 plus one assent via Skype to authorize the payment of checks written and submitted for the pay period of 3/12/2015 through 4/09/2015.

Tony commented that not much had changed on the Balance Sheet, Funds Activity report and the Statement of Revenues, Expenditures and Transfers report. He noted that the audit for 2014 was done and the first progress payment was made. He stated that the iPhone 4s donated by Betty Kirkland and Dori Martin have been set up and are ready to go on line. The phone service and the weather service for the ferry will be restarted. He will take care of purchasing a Mini-iPad which must be compatible with the ferry's iPhone and the Verizon service plan will be updated.

Tony informed the Board that there was a new insurance gentleman at Cross Agency, with whom he will discuss all the insurance policies. He will also look into what MMA has to offer.

Tony has boxes of treasury files. Sue suggested a filing cabinet in the BIVC office for filing some of these files. The Board realizes there is a need for more storage. Sue will check on this storage issue.

(3) **ACTION: A motion was made** (Barrows), seconded (Boone), and voted 3-0 plus one assent via Skype to accept the Treasurer's Report as presented.

CEO REPORT – Ron Tozier

There was no report at this time.

POLICE OFFICER – Ron Tozier

There was no report at this time.

SUPERINTENDENT'S REPORT – Crawford Taisey

Public Float – Crawford reported that the float was ready for painting. The rollers were fixed on the ramp.

Roads – Crawford will let everyone know about the condition of the island roads for truck traffic.

The Non-hazard Waste Transporter Application due by the end of May was signed by the Board Chair.

Crawford presented an estimate of \$21,000.00 for the Golf Course beach landing site ramps. He will get more bid costs for the Historical Society building window project and roof replacement.

CORRESPONDENCE

3/18/15 Email from S. Spalding re: Mark King will speak to BOO on April 11 re: Composting.

3/19/15 Email from Betty Kirkland re: Offered iPhone 4.

3/19/15 Email from Dori Martin re: Offered iPhone 4.

3/25/15 Email from F. Baker re: Provide some info on Firewise Community for the Spring Newsletter.

4/04/15 Email from C. Martens re: Write up from Planning Board for the Spring Newsletter.

4/05/15 Email from T. DeBruyn re: No offers of an iPad, will need to buy one.

4/07/15 Phone call with Crawford re: Hold trash pickup until Mem. Day; Contact list for Chief Schofield; 5/8 too early for truck.

4/07/15 Email from F. Baker re: Name will be "Firewise Task Force Committee".

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

2015 Annual Meeting – R. Leland showed the Board the island maps with proposed road acceptances for the 2015 Annual Meeting. He also noted are the two Stoudt/Robson lots in Resource Protection that the owners wish to donate to the island.

Managing Captain's Job Description, Contract, and Any Other BAC Issues – Tanya Sweatt, BAC Chair, presented the Board with the paperwork for Captain Abe as Managing Captain. The Board members were given the Draft of the Managing Captain's Job Description.

Abe will paint the back end of the flooring.

Tanya had sent everyone a copy of the BAC letter and ferry schedule to accompany the Spring Newsletter. The BAC will be working on revisions for the handbooks.

Trash Collection Alternatives – Mark King from the Maine DEP Sustainability Division discussed the Community-Based Organics Recovery Programs. He presented information on how a successful food scrap composting program would be beneficial to the Bustins community. The community collection would not only be for food scrapes but paper and yard debris as well. Mark described the setup for individual bins and pails for weekly collection and the island providing a place for composting bins. Mark will be invited to Bustins to look at possible composting sites.

NEW BUSINESS

Spring Newsletter – R. Boone had given the Board members the draft of the Spring Newsletter.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – See above under Old Business.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – There was a discussion about the need for this committee but more specifics would be needed.

Finance Committee – No report at this time.

Harbormaster – No report at this time.

Landscape Charter Committee – No report at this time.

Planning Board – Needs to submit the Comprehensive Plan, which is a State mandate.

Public Safety Committee – No report at this time.

Water Commissioner – No report at this time.

Webmaster – T. DeBruyn reported that the updated Voter List is on the site.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (12:48 PM)

FUTURE MEETING SCHEDULE

Sunday, May 24, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, June 28, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 12, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, July 19, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Saturday, August 1, 2015 – 9:00 AM Annual Meeting at the Community House,
Bustins Island, ME
Sunday, August 2, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, September 6, 2015 – 9:00 AM at the Brewer Cottage, Bustins Island, ME
Sunday, October 4, 2015 – (on-island or off-island?)
Saturday, November 7, 2015 – 9:30 AM at the Freeport Safety Building, Freeport,
ME
Saturday, December 12, 2015 – 9:30 AM at the Freeport Safety Building, Freeport,
ME

Meetings may be cancelled or rescheduled – check for any changes online at
http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
BIVC Board Secretary