

Bustins Island Village Corporation
Meeting of the Board of Overseers
May 24, 2015 – 9:00 AM
Approved June 28, 2015

The Board of Overseers met at 9:08 AM at the Brewer Cottage on Bustins Island, ME on Sunday, May 24, 2015. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur**, and Roger **Leland**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; Tanya **Sweatt**, BAC Chair; Ron **Tozier**, CEO/LPI and Police Officer; and Faith **Baker**, Firewise Board Chair.

MINUTES

- (1) **ACTION: A motion was made** (LaFleur), seconded (Cooper), and unanimously voted to accept the minutes as amended for the meeting held April 11, 2015.

PUBLIC COMMENTS

No public comment at this time.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

Pat informed the Board that:

- (1) the BIVC calendars with the summer schedule have been placed at the Community house and the Brewer Cottage.
- (2) she will check with Freeport officials to schedule the Annual Freeport/Bustins Dinner for the third Tuesday in August.
- (3) the Planning Board recommended R. Tozier as CEO/LPI and B. Skelton as Alternate CEO/LPI and the appointments must be made by the Board.
- (4) R. Tozier must be reappointed as Police Officer.

CLERK’S REPORT – Sue Spalding

Sue informed the Board that Betty Kirkland will pay to have the Island Directory printed and the sale of the directories would reimburse her cost. The members discussed the BIVC pay for the printing and distributing one copy per cottage with the Annual Warrant. The remaining copies could be sold at the post office.

(2) ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously voted to purchase the Island Directories not to exceed a cost of \$300 for distribution of one free directory per cottage.

TREASURER’S REPORT – Tony DeBruyn

Tony distributed copies of the treasurer’s report (attached). He mentioned a few payments from the check register report dated 4/11/2015 through 5/20/2015, explaining costs for ferry preparation and increased cost for drug testing.

(3) ACTION: A motion was made (Leland), seconded (Boone), and unanimously voted to authorize the payment of checks written and submitted for the pay period of 4/11/2015 through 5/20/2015.

Tony reviewed the Balance Sheet and Funds Activity report and informed the Board that the Casco Fund which was a CD is now a Money Market Fund. From the Statement of Revenues, Expenditures and Transfers, Tony discussed some line items to compare the budgeted amount with the forecasted amount. He mentioned that the Auditor Report went smoothly.

(4) ACTION: A motion was made (LaFleur), seconded (Cooper), and unanimously voted to accept the Treasurer’s Report as presented.

CEO REPORT – Ron Tozier

Ron reported that he attended a three-day Code Conference. He mentioned new shoreline guidelines which the Planning Board will be reviewing.

The Board proceeded to appoint Ron as CEO/LPI and Barbara Skelton as Alternate CEO/LPI for the next year.

(5) ACTION: A motion was made (Boone), seconded (LaFleur), and unanimously voted to appoint Ron Tozier as Code Enforcement Officer/Local Plumbing Inspector for July 1, 2015 through June 30, 2016.

The Clerk had Ron Tozier take the official oath as CEO/LPI.

ACTION: A motion was made (Boone), seconded (Cooper), and unanimously voted to appoint Barbara Skelton as Alternate CEO/LPI for July 1, 2015 through June 30, 2016.

POLICE OFFICER – Ron Tozier

Ron discussed his presence on the island and the Board was pleased to have him in official dress as Island Police Officer.

- (6) ACTION: A motion was made** (Boone), seconded (Cooper), and unanimously voted to appoint Ron Tozier as Police Officer of Bustins Island for July 1, 2015 through June 30, 2016.

SUPERINTENDENT’S REPORT – Crawford Taisey

Golf Course – Crawford worked on the Kirkland lawn tractor which needed some repair work done. Tom Maurier uses the Kirkland tractor to mow the golf course. Tom requested permission to ride the Lilly B when he came to mow the golf course. The Board granted permission. Tom would also like to replace the picnic table at the golf course. Tom spoke to Crawford about some trees which are leaning and should be taken down.

Crawford stated he planned on putting the outhouse at the golf course but needed a copy of Al Frick’s plan.

Crawford mentioned the need to replace the benches at the golf course and would like to purchase two heavy plastic ones this year.

- (7) ACTION: A motion was made** (Leland), seconded (Cooper), and unanimously voted to purchase but not to exceed \$500 two heavy plastic benches for the golf course.

Fire Equipment – Crawford stated that the fire trucks were filled and working fine. The fire pump on Leland’s dock was worked on by Crawford but he brought it over to Chad Little for more needed repairs.

Public Runway – Crawford has flipped over the runway boards and replaced a few. He plans to use an oiled base stain for the boards. Then the railings will be painted.

Freeport Hoist – Crawford spoke to the Board about using the hoist in Freeport which has a lock box with a key to use the hoist. He stated the expense was \$100 to the Town of Freeport. The Board discussed speaking to Freeport officials regarding Bustins use of this hoist key.

Bible Belt Well – Crawford said the well pumps nicely but there was too much sediment in the water to test. It will be retested.

The Board members discussed well drilling. Islanders must be reminded that the homeowner must complete a Vehicle Permission Form for the well drilling truck to be on Bustins.

CORRESPONDENCE

4/18/15 Email with R. Tozier and D. Mumford re: Over assessed lots E61 and E62.

4/29/15 Email from Ben MacDonald re: Would like to bid on projects.

4/29/15 Phone call from Susan Copper Rauch re: Are/can CABI volunteers be added to BIVC umbrella liability policy.

5/05/15 Phone call from Crawford T. re: Note wells have not been tested.

5/11/15 Email from F. Baker re: Signs for Firewise and Fire Danger to go on Greenhouse, Fire Danger to go to Fire Barn.

5/12/15 Phone call from R. Tozier re: Code violation.

5/13/15 Email from P. LaFleur re: More bulletin board space needed on store for official notices.

5/15/15 Email from Claire Stager re: Stager-Mulry Realty Trust would like to rezone lots CU and CV to Resource Protection.

5/16/15 Email from Janice Knight re: Chimney Sweep?

5/17/15 Email from Janice Knight re: Status of Richardson/Leonard/Bible Belt well.

5/18/15 Email from Kevin Petrie re: Resigning from Planning Board but staying on Fin Com.

5/19/15 Phone call from Bill Ralph re: Wants well drilled in conjunction with MacDonald's drilling.

5/19/15 Phone call from Carol White re: Will visit Mem. Day to collect well info and review Ralph well proposal.

5/19/15 Email from Darby Mumford re: Put lot E65/well lot into RP; Appeal assessment on lots E61 and E62.

5/19/15 Email from Dori Martin re: Variance info for shed expansion on property purchased from Leyden.

5/22/15 Phone call from R. Tozier re: Ranger 4W vehicle on the island as requested.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

2015 Annual Meeting – T. DeBryun discussed budget preparation. He noted the operating expenses were increasing while money for capital expenses is decreasing. Budget requests should be given to the Board by June 28th.

R. Leland stated that road acceptances and property donations will be ready for Warrant Articles.

S. Spalding reminded the Board that she would need the Warrant ready for printing by July 23rd so she could post the Warrant by July 25th. Members agreed that the Final Warrant should be completed for the July 19th meeting.

Trash Collection – On May 23, Mark King from the Maine DEP came to Bustins to look at site options for composting options and to offer information and support. The Board discussed composting options as well as single-stream recycling. Crawford will construct wire municipal composting bin as a trial.

NEW BUSINESS

Appointments – See above for the following appointments: CEO, LPI, Alternate CEO, Alternate LPI, and Police Officer.

Firewise – F. Baker reported that the committee had drawn up a three-year plan modeled after Diamond Island Plan. The positive aspects were the present programs for fire prevention and brush chipping program through the Maine Forest Service. Firewise Day and Recognition Program will be on July 18th. July 27 – 29 is reserved for the Chipping Day Program. Chipping forms must be filled out for the Maine Forest Service. Volunteer hours for the brush clean up must be submitted. Faith is coordinating the information and will purchase a Firewise banner for Bustins. The Board thanked Faith for her work.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – Chair T. Sweatt stated the concern regarding staffing issues, which had been settled until Ryan and Kyle got new captaining jobs. Kyle will captain the Lilly B until the end of June then leave for his new job. Managing Captain Abe Whittaker has been working with a potential new captain. The Board discussed Abe's compensation.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – No report at this time.

Finance Committee – No report at this time.

Harbormaster – The ledge markers will be put out.

Landscape Charter Committee – P. LaFleur informed the Board that when Lyn McElwee arrives the committee will plan a June meeting.

Planning Board – B. Cooper reported on the morning meeting. He flagged areas on the new map to be sure all issues were considered and clarified.

Public Safety Committee – T. DeBruyn mentioned that the Ewing pond was getting worse and the Board may need to spend some money to take care of this issue.

Water Commissioner – C. Taisey reported that water testing had been done but more testing will be done.

Webmaster – T. DeBruyn reported that all postings were made.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (12:17 PM)

FUTURE MEETING SCHEDULE

Sunday, June 28, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME
Sunday, July 12, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME
Sunday, July 19, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME
Saturday, August 1, 2015 – 9:00 AM Annual Meeting at the Community House,
Bustins Island, ME
Sunday, August 2, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME
Sunday, September 6, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME
Sunday, October 4, 2015 – 9:00 AM (on-island or off-island?)
Saturday, November 7, 2015 – 9:30 AM at the Freeport Safety Building in Freeport,
ME
Saturday, December 12, 2015 – 9:30 at the Freeport Safety Building in Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at
http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
BIVC Board Secretary

