

**Planning Board**  
**Bustins Island Village Corporation**

To: Planning Board  
From: James Boone, Secretary  
Copies To: CEO, Appeals Board, Board of Overseers, Clerk  
Subject: Minutes of the meeting January 11, 2020

Date: 3/3/2020  
Corrected: 3/7/2020  
Approved: 3/7/2020

**Approved Minutes by the Planning Board**

The meeting was held at Freeport Public Safety Complex in Freeport Maine. Present were members Chairman Dave Gosnell, Vice Chair Jeff Leland, Secretary James Boone, Members Dave McCoy and Charlotte Kahn. CEO Barbara Skelton was also present. The chair distributed an agenda for the meeting. The meeting was called to order at 9:02 am.

- 1) Approval of Minutes – The minutes from the August 18, 2020 were approved with four corrections.
- 2) Review of follow up action items – Several action items were discussed and some removed from the list having been completed.
  - 1) **The Board Members** to continue work on Chapter 1000 in the fall (see #10).
  - 2) **Jeff Leland** to look at the revised Chapter 1000 from a legal aspect.
  - 3) **Dave Gosnell** to review the building permit changes on line.
  - 4) **Charlotte Kahn** to speak to the safety committee about the study of Chimney Sweeps and Solar Inspections.
  - 5) **Dave Gosnell** to continue the dialog with John Woods on the water and waste management map. Arrange an on Island walk-about to help complete the map.
  - 6) **Jim Boone** to acquire the BIVC meeting schedule for 2020.
  - 7) **Dave Gosnell** to contact Tanya Sweatt and Island Attorney about state building code changes.
  - 8) **Jim Boone** to arrange for the meeting room at the Freeport Public Safety Station.
  - 9) **Dave Gosnell** to contact Tanya Sweatt and Rob Taisey about solar system inspections.
  - 10) **Dave Gosnell** to contact Mike Morris about consulting on the Chapter 1000.
- 3) CEO Report – Two building permits will require CUPs. Roman shed and Ledin septic.

4) Upcoming Cups – Scheduled the CUP hearings for June 13 9:00 am and at intervals of five minutes. The location will be the Brewer Cottage on Bustins Island Maine. Currently known two hearings will be scheduled (see #3).

5) Possible candidates for our open associate member’s position: Connor Leland, Emma Dodge-Hanson, Amy Roberts, Becky Malloy, Kim Monzeglio, Jane Larrabee, and Josh Lincoln.

6) Chapter 1000 – Contact Mike Morris about consulting on Chapter 1000. Discussion on fee was that \$2000.00 was rumored to be the amount practical for the service. A motion was made to hire Mike Morris if available to consult. A vote was taken and was unanimous.

7) New Business – Charlotte Kahn updated the board on the state funded Green Infrastructure Project. NOAA Case Study – Coastal Erosion – Casco Bay. The Island was awarded \$17,000.00 grant from the state for planning and design to prevent coast erosion. Charlotte Kahn will manage the project and Jim Boyco will assist with technical support. Other Islanders to be involved Crawford Taisey (Superintendent) along with an Advisory Committee to include Dave Gosnell, Lyn McElwee, and Sue Spalding.

The Board scheduled the next meeting for March 7, 2020 at the Freeport Public Safety Complex, Freeport Maine. The Board then voted to close the meeting at 10:50 am.

The meeting was adjourned at 10:50 am.

Respectfully submitted,

James Boone, Secretary