



Bustins Island Village Corporation
Established 1913

BOARD OF OVERSEERS

Approved: April 13, 2013
Version:

Police Officer Job Description

To maintain order, the Bustins Island Police Officer is appointed annually by and is responsible to the Board of Overseers, as provided in Article II of the By-Laws and Title 30-A §2672 of Maine Revised Statutes.

1) Duties:

- a) Maintain contact and open relations with the Freeport Police Department.
- b) Monitor emergency radio for communications with the Freeport Police Department, as well as the Bustins Ferry, Superintendent and Emergency Responders.
- c) Be available to assist the Harbor Master with enforcement when necessary.
- d) Request assistance from the Freeport Police Department when needed.
- e) Attend Board of Overseers meetings when requested.
- f) Submit a report at the BIVC Annual Meeting.
- g) Notify the BIVC Board of Overseers and Freeport authorities when leaving the Island at the end of the summer season and when returning at the beginning.
- h) Maintain a log of complaints and incidents and action taken. Make it available to the Board of Overseers as requested.
- i) Promptly report to the Board of Overseers incidents affecting public safety.

2) Qualifications:

- a) Complete the annual required law enforcement training as outlined by the Maine Criminal Justice Academy Board of Trustees.
- b) Be licensed to carry any weapons authorized by the Board of Overseers upon the proper training and certification for the use of those weapons.