



Bustins Island Village Corporation

Established 1913

MINUTES

Meeting of the Board of Overseers

August 6th, 2023 @ 9:00AM

In-Person – Community House

Present (in-person): Tony Debruyne, Alison Bushman, Emma Bushman, Sue Spalding, Mandy Meyer, Matthew and Jayne Rowe, Ken Barrows, Jason Sweatt, Ricky Martin, and Hank Rauch.

1. Register Report

a. *Motion to approve the Register Report in net total of (\$30,657.81) from 7/21/23 through 7/26/23*

i. Mandy Meyer – Yes

ii. Hank Rauch – Not present

iii. Ali Bushman – Yes

iv. Craig Allard – Yes

v. Judy Hayes – Not present

b. *Register Report in net total of (\$30,657.81) from 7/21/23 through 7/26/23 is approved*

2. Annual Meeting Feedback

a. Continue to have the Freeport Dinner

b. Add the Post Office outhouse to the capital projects list

i. Potentially add to Superintendent's work list

c. Look into an emergency SMS system for the island

i. Ken has a contact in the Freeport PD with more information

d. Reexamine bylaw pronoun changes

e. Question regarding Chapter 1000 - will be tracking upcoming compliance requirements

f. Should further facilitate designated time for general discussion after the annual meeting

i. Have moderator do so in the future

g. Need further discussion to clarify which stairs the BIVC will help repair

i. Only BIVC owned property?

h. Article 9: Add language to share via the Bustin's Broadcast as well, not just BIVC.net.

i. Look into sending out BIVC and planning board meetings on the broadcast as well

ii. Potentially add upcoming events to this as well

iii. Robby will be taking back the Bustin's Broadcast

i. Website:

Bustins Island Village Corporation

i. Look into putting the calendar on BIVC.net as well (potentially included all events as a one-stop-shop)

ii. Need to update website and reshuffle webmaster duties as Tony retires

1. Jason Sweatt and Spencer Rauch will be taking over the design/build for the website
2. Ken will be taking over the management/upkeep

3. Old Business

a. Pidge's Cove:

i. Have processed two progress payments so far, third will take place next fiscal year

ii. Need someone to inspect and approve final work

iii. Still estimated to be finished in September

iv. Will need final estimate before September meeting

b. E-vehicles:

i. Need to update policy saying that a handicap placard is acceptable for e-vehicle approval, rather than a note from a doctor

ii. Looking to update in September

c. Community House Wi-Fi:

i. Ken is working on researching various options and will report back soon

ii. Starlink seems like the best option at the moment

1. \$150/month, \$600 up front with full refund within 60 days if it doesn't work

iii. Most likely looking to get this done in spring of next year

4. New Business

a. 2023-2024 Freedom of Information Access Officer:

i. Motion to appoint Ken Barrows as the new Freedom of Information Access Officer

1. *Mandy Meyer - Yes*
2. *Hank Rauch - Yes*
3. *Alison Bushman - Yes*
4. *Judy Hayes - Not present*
5. *Craig Allard - Not present*

ii. Ken Barrows is appointed as the new Freedom of Information Access Officer for the following fiscal year

b. 2023-2024 Chair Elections:

i. Alison Bushman - Nomination for Mandy Meyer

ii. Hank Rauch - Second the nomination

iii. Mandy Meyer will continue as chair of the BIVC for the next fiscal year

c. Discussion regarding BIVC employee reporting

i. Phil and Matthew will be reporting to Ken

d. Officer Turnover:

i. Lots of turnover

Bustins Island Village Corporation

- ii. Need to get Bob Canu, Chris Zook, and Kevin Petrie sworn in by September
- iii. Ali will connect Kevin and Sue for Sue to swear in Kevin
- iv. Kevin will then swear in Bob and Chris

e. Treasurer Transitions:

- i. Tony will be working with Jason to transition both Treasurer and Webmaster duties

- 1. Looking to transition to a Google Workspace for both email and data storage usage

ii. Motion to use Google Workspace as our new email and data storage platform going forward at a rate of \$12/month/person

- 1. Mandy Meyer - Yes
 - 2. Hank Rauch - Yes
 - 3. Alison Bushman - Yes
 - 4. Judy Hayes - Not present
 - 5. Craig Allard - Not present

iii. Motion to use Google Workspace as our new email and data storage platform going forward at a rate of \$12/month/person passes

f. Freeport Dinner:

- i. Discussion regarding logistics for upcoming Freeport Dinner
- ii. Ali will be coordinating food and drinks
- iii. Mandy will coordinate dishes

5. Superintendent's Report (Phil)

- a. Barging out a fuel truck for next season makes the most sense
- b. Still working on a final quote for the Pidge's Cove project, will be obtaining soon

- i. Discussion regarding Pidge's Cove project progress

- c. Discussion regarding fuel for next season

- i. Will be looking into buying 116 gallon tanks of fuel for next season to help alleviate extra work for Matthew

- 1. Estimated cost of \$1000/tank

- ii. Will discuss further with Phil and Crawford

- d. Discussion regarding propane distribution

- i. Clarify that delivering propane to individuals is not Matthew's job

- ii. Only able to be done by licensed providers

- e. Discussion regarding options for replacing Crawford's truck

- i. Replacement options estimated at \$20-30k

- ii. Looking into Gator

- iii. Need an official proposal

6. Running Action Items

- a. New Running Action Items for September

- i. Website updates

Bustins Island Village Corporation

- ii. Emergency SMS system
- iii. Fuel for next season
- iv. Committee appointments

7. Public Comment

- a. Ricky Martin: Need consistent and quality access to wifi during the summer for work

8. Next Meeting Saturday, September 9thth @ 9:00AM

- a. [Will potentially be moved to online](#)

9. Executive Session if necessary

- a. N/a

10. Adjourn

Running Action Items

- 1. Bailey Coffin Aquaculture – Hank In Progress
- 3. Solar & WiFi at PO, Fire barn – Mandy
- 4. Vinal Energy 1K Gallon Dispensary Tank - Crawford
- 7. Freeport Dinner Planning 8/15/23 – Mandy
- 8. Set up Meeting/Visit with Squirrel Island / Debbie Kerr – Mandy
 - debbykerr1@gmail.com (617) 835-7969

2023 Summer Schedule for Board of Overseers:

- Saturday September 9 @ 9:00AM, Bustins Island Community House ([potentially online](#))
- Saturday October 14 @ 10:00AM, Virtual
- Saturday December 9 @ 10:00AM, Virtual