



Bustins Island Village Corporation

Established 1913

August 3, 2024

MINUTES OF THE ANNUAL MEETING OF THE BUSTINS ISLAND VILLAGE CORPORATION

Minutes of the Annual Meeting of the legal voters of the Bustins Island Village Corporation held at the Community House on Bustins Island, Freeport, Maine at 9:00 a.m. EDT August 3, 2024.

There being a quorum, the Clerk of the Village Corporation called the meeting to order. On a motion made and duly seconded it was **VOTED** to waive the reading of the Warrant.

Members of the Board of Overseers present were Amanda Meyer – Chair, Bob Canu – Vice Chair, Ali Bushman, Craig Allard, and Chris Zook. Sixty (60) voters attended the meeting.

ARTICLE 1. ELECT MODERATOR

Amanda Meyer and David Garfield's names were placed in nomination and seconded. A motion was then made and duly seconded to close nominations. It was so voted and **PASSED**. A written ballot of the entire voting body being required to elect the moderator in the event of multiple nominees, sixty (60) votes were cast by the voting body. Amanda Meyer was **ELECTED**. She was duly sworn in by the Clerk.

The Moderator announced that the parliamentary procedures in the Seventh Edition 2021 Maine Moderator's Manual will be used, and that the Moderator will resolve any procedural questions. The Moderator noted that the Clerk will be using a voice recorder as a check in recording the minutes of the meeting and asked that those wishing to speak at the meeting please stand, show your voting card and state your name.

Only voters may speak, except that non-voters may speak with 2/3 consent of the voters present at the meeting. Questions must go through the Moderator, and any motions or amendments of more than a few words must be presented in written form to the Clerk. For voting purposes, voters are required to use their colored voting cards (orange).

The Moderator asked for a moment of silence in remembrance of islanders who passed away during the last year: Miriam Wade Butts, Elizabeth "Libby" Stager, David Tozier, Lois Dennett, Jeffrey Whiting, and Patt Smoker McCarrick.

The Moderator welcomed new property owners and voters: Jayne Rowe, Amy and Emma Bushman, William Pierce and Mary Ann Lucero-Pierce.

The Moderator appointed Pamela B. Canu, Erica Morgan, Windsor Daniel Jealous Jr., and Jim Ryan as tellers. The tellers were duly sworn in and given instructions by the Clerk.

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ARTICLE 2. HEAR OFFICERS & SUPERINTENDENT REPORTS

To receive reports from the following:

- a) Clerk**
- b) Board of Overseers**
- c) Superintendent**
- d) Treasurer**

Bob Canu, Vice-Chairman of the Board of Overseers, moved in the words of Article 2 as printed in the Warrant for this meeting. The motion was duly seconded.

The motion for Article 2 was voted and **PASSED**.

The following committee reports were heard:

- a) The Clerk's Report - Kevin Petrie. The Clerk reported that as of August 3, 2024 there are 180 votes allowed, and 216 potential legal voters. A motion was made to waive the reading of the 2023 Annual Meeting minutes. The motion was duly seconded and **PASSED**.
- b) The Board of Overseers Report – Amanda Meyer, Chair
- c) The Superintendent's Report – Ken Barrows, Island Administrator, on behalf of Phil Taisey, Superintendent (absent due to illness)
- d) The Treasurer's Report - Jason Sweatt

Other committee reports will be heard under Article 11.

ARTICLE 3. BUDGET - Attachment A

- 1) **To receive and appropriate the sum of \$543,250.00 to be expended under the direction of the Board of Overseers for the 2025 fiscal year budget as set forth in ATTACHMENT A, "Bustins Island Village Corporation, Fiscal Year 2024 Budget/Actuals and FY 2025 Budget" in the column labeled "FY 2025 Budget;"**
- 2) **To fund the sum so received and appropriated in a) above from the Freeport allocation, any gifts, assessments, and any other revenues; any excess or deficiency therefrom to be reconciled through reserve funds and any amounts otherwise authorized from the CASCO fund;**
- 3) **To authorize the Board of Overseers to:**
 - a) **Expend monies from the reserve accounts for the general purposes for which such accounts were established; and**
 - b) **Make transfers among operating and reserve accounts including any amounts otherwise authorized from the CASCO fund.**

Bob Canu, Vice-Chairman of the Board of Overseers, moved in the words of Article 3 as printed in the Warrant for this meeting. The motion was duly seconded.

The Moderator recognized Treasurer Jason Sweatt for presentation.

The motion for Article 3 was voted and **PASSED**.

ARTICLE 4. ELECTION

To elect a Clerk and Treasurer of the BIVC for a term of one year each; and to elect one new member of the Board of Overseers for a three-year term by ballot as provided in the BIVC By-Laws.

Bob Canu, Vice-Chairman of the Board of Overseers, moved in the words of Article 4 as printed in this Warrant to conduct an election of officials. The motion was duly seconded.

The motion for Article 4 was voted and **PASSED**.

CLERK

The moderator declared nominations open for the position of Clerk for a term of one year.

Kevin Petrie was nominated to serve a one-year term as Clerk of the BIVC. A motion was made, duly seconded, and **PASSED** to close nominations. A motion was made for consent of the hall to limit distribution of ballots to only the Board of Overseers for the position of Clerk. The motion was seconded and **PASSED**. A vote was taken for the position of Clerk, and **Kevin Petrie** was **ELECTED**.

TREASURER

The moderator declared nominations open for the position of Treasurer for a term of one year.

Jason Sweatt was nominated to serve a one-year term as Treasurer of the BIVC. A motion was made, duly seconded, and **PASSED** to close nominations. A motion was made for consent of the hall to limit distribution of ballots to only the Board of Overseers for the position of Treasurer. The motion was seconded and **PASSED**. A vote was taken for the position of Treasurer, and **Jason Sweatt** was **ELECTED**.

BOARD OF OVERSEERS

The moderator declared nominations open for one position of Overseer for a term of three years.

Jeff Leland and David Garfield were nominated. A motion was made, duly seconded, and **PASSED** to close nominations. David Garfield then withdrew his name from consideration during his remarks.

There being no contested positions for Overseer, a motion was made to limit the distribution of ballots to the first two rows of the hall. The motion was duly seconded and **PASSED**.

Written ballots from the hall were cast, and **Jeff Leland** was **ELECTED**.

ARTICLE 5. HEAR COMMITTEE REPORTS

To receive reports from any and all committees not already heard.

Bob Canu, Vice-Chairman of the Board of Overseers, moved in the words of Article 5 as printed in this Warrant to hear committee reports. The motion was duly seconded, voted, and **PASSED**.

The following committee reports were heard:

- a. Planning Board – Jeff Leland, Chair
- b. CEO – no report at this time
- c. Zoning Board of Appeals – Warren Baker, Chair
- d. Boat Advisory Committee – Jim Boone
- e. Harbormaster – Andy Spalding, Harbormaster

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- f. Public Safety Committee - Steve Crane, Co-Chair
- g. Landscape Committee – Pam Lavoie, Chair
- h. Shoreline Erosion Committee – Jim Boyko on behalf of Jason Roberts, Chair

The Clerk, Treasurer, and new Overseer were sworn in by the Clerk.

ADJOURNMENT

Bob Canu, Vice-Chairman of the Board of Overseers, moved that this 2024 Bustins Island Village Corporation Annual Meeting be adjourned *sine die*.

The motion for adjournment was duly seconded, voted, and **PASSED** at 11:23 AM EDT.

Respectfully submitted,

Kevin Petrie
Clerk, Bustins Island Village Corporation