



Bustins Island Village Corporation

Established 1913

MINUTES
Meeting of the Board of Overseers
August 4th, 2024 @ 10:00AM
Community House & Via Zoom

In Attendance:

Overseers: Bob Canu, Ali Bushman, Craig Allard, Jeff Leland
(Chris Zook absent due to scheduling conflict)

Phil Taisey (CEO & Island Superintendent, via Zoom), Ken Barrows (Island Administrator), Jason Sweatt (Treasurer/Webmaster), Emma Bushman (Secretary), and Jane Packer

I. Acceptance of Minutes of July 6, 2024 meeting

A. *Motion to accept the July 6th, 2024 meeting minutes*

1. *Bob Canu - Yes*
2. *Ali Bushman - Yes*
3. *Craig Allard - Yes*
4. *Chris Zook - Absent*
5. *Jeff Leland - Abstain*

B. *July 6th, 2024 meeting minutes are approved*

C. *Will vote to approve July 20th and August 4th meeting minutes on September 14th*

II. Treasurer's Report Review, Vote Register Report

A. *Motion to approve the Register Report as of 7/31/24 in the amount of \$35,511.11*

1. *Bob Canu - Yes*
2. *Ali Bushman - Yes*
3. *Craig Allard - Yes*
4. *Chris Zook - Absent*
5. *Jeff Leland - Yes*

B. *Register Report as of 7/31/24 in the amount of \$35,511.11 is approved*

III. Old Business

A. 2024 Annual Meeting Debrief

1. Discussion regarding 2024 Annual Meeting

B. Freeport Annual Dinner

1. Discussion regarding Freeport Annual Dinner planning details

Bustins Island Village Corporation

2. Jane Packer will be providing dinner
3. *Motion to allow alcohol to be served anywhere in the Post Office building (including library and historical society) to invited guests at the Freeport Dinner on August 13th*
 - a) *Bob Canu - Yes*
 - b) *Ali Bushman - Yes*
 - c) *Craig Allard - Yes*
 - d) *Chris Zook - Absent*
 - e) *Jeff Leland - Yes*
4. *Motion passes*

IV. New Business

A. Board Chair & Vice-Chair Election

1. Craig Allard: Nominate Bob Canu as chair
2. *Motion to approve Bob Canu as chair of the Board of Overseers*
 - a) *Bob Canu - Abstain*
 - b) *Ali Bushman - Yes*
 - c) *Craig Allard - Yes*
 - d) *Chris Zook - Absent*
 - e) *Jeff Leland - Yes*
3. *Bob Canu is approved as chair of the Board of Overseers*
4. Craig Allard: Nominate Jeff Leland as vice-chair
5. *Motion to approve Jeff Leland as chair of the Board of Overseers*
 - a) *Bob Canu - Yes*
 - b) *Ali Bushman - Yes*
 - c) *Craig Allard - Yes*
 - d) *Chris Zook - Absent*
 - e) *Jeff Leland - Abstain*
6. *Jeff Leland is approved as vice-chair of the Board of Overseers*

B. Discussion regarding Christine Martens shoreline reserve project

1. Proposing work at her own expense to stabilize the shoreline and help prevent erosion
2. Hearing will take place to discuss on Sunday, August 11th at 11:30am

V. Island Administrator Report

- A. Discussion regarding brush pickup/chipping
- B. Discussion regarding SOP for employee exits
- C. Discussion regarding overseer keys

Bustins Island Village Corporation

VI. Appointed Officials, Employee & Committee Reports

A. Superintendent's Report - Phil

1. Nothing new to report
2. Discussion regarding erosion control methodology/next steps
3. Phil will serve as an independent contractor to complete one additional temporary repair to the shoreline by the tidal pool in order to prevent more damage from future storms while we work on a more permanent solution
4. Discussion regarding gravel timeline
5. Discussion regarding large trash pickup guidelines
6. Discussion regarding tree removal/replacement
7. Phil is still working towards his CEO licenses (4 total)
 - a) Planning to finish the first one by the end of this month
 - b) Looking to finish the other three this winter
 - c) Barbara is planning to stay on as LPI

B. Boat Advisory Committee

C. Brewer Cottage Advisor - Meghan MacDonald Update

D. By-laws Review Committee

E. Code Enforcement Officer

F. Harbormaster - Moorings & Bustins Harbor - Andy Spalding

G. Landscape Committee

H. Planning Board

I. Public Safety Committee

J. Water Commissioner

K. Webmaster

L. Zoning Board of Appeals

VII. Correspondence of Note

VIII. Running Action Items Review

IX. Next Meeting Saturday, September 14th, 2024

X. Executive Session

XI. Adjourn

- A. Motion to adjourn is passed

(VII.) Correspondence of Note

(VIII.) Running Action Items

Bustins Island Village Corporation

- J. Woods maps - Ali
- Large Trash Pickup 2024
- Gasoline Storage/Transport
- Post Office Underpinnings/Drainage – Craig
- Possible New Island Vehicles
 - Superintendent Truck / Gator – Phil
 - Lawn Mower - Charlie MacDonald
 - Fire Truck - Ken
- Solar Upgrades on BIVC Buildings – Mandy
- Set up Meeting/Visit with Squirrel Island / Debbie Kerr – Mandy
 - debbykerr1@gmail.com (617) 835-7969

2024 Proposed Annual Meeting Items

Sponsor

2024 Schedule for Board of Overseers:

*Saturday, July 20, 2024	10:00AM	Bustins Island, ME
Saturday, August 3, 2024	Annual Meeting	Community House
**Sunday, August 4, 2024	10:00AM	Bustins Island, ME
Saturday, September 14, 2024	10:00AM	Bustins Island, ME

*Meeting held for Annual Meeting Prep If needed

**Post Annual Meeting Recap

- On island meetings may be held at either the Community House, Brewers Cottage or School House