



Bustins Island Village Corporation
Established 1913

Meeting of the Board of Overseers
May 24, 2025 @ 10:00am
Via Zoom

In Attendance:

Overseers: Bob Canu, Chris Zook, Ali Bushman, and Jeff Leland

Jason Sweatt (Treasurer), Ken Barrows (Island Administrator), Phil Taisey (CEO and Island Superintendent)

I. Old Business

A. Soule School Parking

1. Bob sent an email to Willy and Joanna Benoit (Chair of the Freeport Council) with Ken CCed that expressed disappointment that school vehicles continue to be parked in designated Bustins parking spots. Joanna acknowledged receipt of the email and frustrations. Bob suggested a meetup and is awaiting confirmation of day and time.
2. Ken found a schematic of the area for future use and reference.

B. Postal Contract Information

1. Bob received a request for the Post Office's DOT and MC numbers. The information was sent and Bob awaits reply.
 - a) The DOT number was obtained by the Lilly B Captain and was located in a Coast Guard document.

C. Island Survey

1. The BOO will defer discussion with Ricki Morgan until after the Annual Meeting to discuss the potential digitization of the island survey work.
2. Another option brought forward by John Wood is to obtain the information via downloading from public record. Cost per record download is less than \$1.

II. New Business

240 US Route 1 Unit B1 #1011, Falmouth ME 04105 ~ bivc.net

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A. Chipping Update

1. Chipping Day is confirmed for July 17, 2025.
2. Ken will need to receive forms two weeks in advance. Forms can be printed in the Schoolhouse and returned to Ken in-person or via email.

B. BIVC website

1. The calendar has been updated.
2. Email any edits to Jason.

III. Island Administrator Report

A. Grant Submission

1. Ken awaits notification about the grant award (expected June 1).

IV. Superintendent Report

A. Island Updates

1. It's very wet on Bustins, which is typical this time of year.
2. The floats are in and the chains were inspected last week.
 - a) Inspectors recommended that the 2 inside chains that run to the beach get replaced as they're getting thin. Inspectors will measure and provide Phil with a quote.

B. Battery Replacements

1. The Honey Wagon battery was replaced and is back on Bustins.
2. Two batteries in the Dodge Firetruck were replaced as they were not holding a charge.
3. The Colorado (Island Truck) presented an issue that Phil thought might be battery-related, but it wasn't and the issue is now resolved.

C. Tractor Update

1. The tractor is back on Bustins with new tires and a replaced front end.

D. Fire Barn

1. One of the doors is broken near where the tractor is stored. Phil recommends a garage door company provide a quote to rebuild.
2. Fuel is stored in this building so it should be secured or fuel should be stored elsewhere.
 - a) This could be a discussion with the Safety Committee.

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- b) Diesel was stored in the barn and it looks like some was used and replaced with a different type of diesel.
- c) Ken suggested storage in a side room instead.

E. Outhouses

1. The outhouse by the Brewer Barn was moved down to the swings and the one at the swings was moved to the Brewer Barn.
 - a) A new one will be built later this season to replace the outhouse now at the Brewer Barn.
2. A handicap accessible outhouse could be built at the Swings and would require a stump grinder and other equipment to sit over the roots. An alternative is to consider the outhouse a grandfathered structure to circumvent ADA regulation.
3. Getting a new outhouse approved is very tricky given the proximity to the shoreline.
4. If the well is to be made available for public use, the outhouse needs to be moved (at least 100 feet away from the well).
 - a) Ken is going to explore adjusting the well schedule to create more continuous versus sporadic access.
5. Phil will look into the permitting process for the new outhouse as well as what would be required if an existing outhouse was moved to a new location.
 - a) As long as structures remain in existing locations, a CUP hearing will not be needed, as confirmed by the Planning Board.

F. Gravel and Rip Rap

1. Phil spoke to Mike Morse about putting rip rap on the erosion spots and Mike said that was not allowed without a permit. Gravel is considered maintenance and should be put down instead.
 - a) Given this information, more rip rap is not needed at this time.
 - b) There remains a pile of gravel that Phil will use on the roads but recommends a restock if a dump truck can fit onto a future barge.
2. The BOO will have a discussion about the area around the Tidal Pools at

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the June or July meeting in preparation for the Annual Meeting.

- a) Phil will not be sourcing reclaimed gravel, but rather a similar mix to what is used on the roads.

G. Trash will begin on Tuesday, May 27, 2025.

V. Acceptance of Minutes of April 27, 2025 meeting

A. Motion to accept the April 27th, 2025 meeting minutes:

- 1. Bob Canu - Yes
- 2. Chris Zook - Yes
- 3. Jeff Leland - Yes
- 4. Ali Bushman - Yes

B. The April 27, 2025 meeting minutes were approved.

VI. Treasurer's Report Review, and approve

A. The Lilly B phone (Verizon) will be switched to AT&T to consolidate phone vendors.

B. Motion to approve the Treasurer's Report as of 5/24/25 in the amount of \$11,423.55:

- 1. Bob Canu - Yes
- 2. Chris Zook - Yes
- 3. Jeff Leland - Yes
- 4. Ali Bushman - Abstained

C. Treasurer's Report as of 5/24/25 in the amount of \$11,423.55 was approved.

D. There are a few payments that are either pending processing or have not yet been cashed by the recipient.

E. Some accounts are coming to term so Jason will move them to another 3-month interest term.

- 1. Interest rates are going down which affects earnings.

F. Ferry deposits are coming in and will be moved to the General Fund to cover crew costs.

VII. 2025/26 Budget Discussion

A. Ali developed a proposal for review and consideration. The goal is to have it nearly finalized by the June meeting.

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- B. Each Overseer should spend some time reviewing before the next meeting to prepare for the discussion.
- C. Miscellaneous revenue of \$20,942.41 is the Post Office overpayment. It needs to be removed from the budget report since it's not BIVC funds.
- D. "Interest revenue" is interest from just the General Fund. Interest from other funds will be reflected in the specific fund's activity report.
- E. "Truck" line can be removed.
- F. To avoid confusion at the annual meeting, the BOO could reflect the USPS overpayment and JW Buyout Fund amount as within another account.
- G. The CLYNK balance was accrued over 3 years.

VIII. Other

- A. Freeport dinner date is TBD.
 - 1. Some Bustins residents have offered to help grill or BIVC could order food and bring it over.

IX. Public Comment

X. Correspondence of Note

XI. Next Meeting Saturday, June 28, 2025 @ 10:00am

XII. Executive Session

XIII. Motion to Adjourn

- A. Motion to adjourn at 10:58am ET: