



Bustins Island Village Corporation
Established 1913

**Meeting of the Board of Overseers
June 28, 2025 @ 11:00am
Community House and Zoom**

In Attendance:

Overseers: Bob Canu, Chris Zook, Craig Allard, and Jeff Leland

Jason Sweatt (Treasurer), Ken Barrows (Island Administrator), Phil Taisey (CEO and Island Superintendent), Jane Rowe, and Matt Rowe

I. Acceptance of Minutes May 24, 2025 meeting

A. Motion to accept the May 24th, 2025 meeting minutes:

1. Bob Canu - Yes
2. Chris Zook - Yes
3. Jeff Leland - Yes
4. Craig Allard - Yes

B. The May 24, 2025 meeting minutes were approved.

II. Treasurer's Report Review, and approve

A. Categories have been added to lines with unclear descriptions.

B. Next year's budget has been created against current actual amounts and can be accessed in the BOO folder.

C. Overseers will review the budget documents before the next meeting to be able to finalize documents for printing before the Annual Meeting.

1. The documents follow a new format from previous years.

D. Motion to approve the Treasurer's Report as of 6/28/25 in the amount of \$47,932.77:

1. Bob Canu - Yes
2. Chris Zook - Yes
3. Jeff Leland - Yes
4. Craig Allard - Yes

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E. The Treasurer's Report in the amount of \$47,932.77 was approved.

III. 2025/26 Budget Additional Discussion/Approval

A. BOO will approve the final number for inclusion in the warrant at the next meeting to ensure on-time printing.

B. Ken will print the documents at Staples.

IV. Old Business

A. Postal Contract Information

1. A one-year contract has been executed.
2. Payment is sent via direct deposit - there still remains a credit that the BOO will continue to follow-up on.

B. Island Survey

1. The BOO will defer discussion with Ricki Morgan until after the Annual Meeting to discuss the potential digitization of the island survey work.

V. New Business

A. Vote on BIHS Reception: formal vote July 5

1. Motion to approve the authorization of alcohol service at BIHS event on July 5:
 - a) Bob Canu - Yes
 - b) Chris Zook - Yes
 - c) Jeff Leland - Yes
 - d) Craig Allard - Yes

2. Motion to approve the authorization of alcohol service was approved.

B. BIVC website

1. Reach out to Jason with edits or updates.

C. CLYNK/Trash

1. Matt confirmed that the trash pickup is going well.
 - a) A few people have put out yard waste and Matt has left those bags on properties as instructed by the BOO.
 - b) A few houses have put out extra bags and Matt has spoken to them accordingly.
2. There has been some confusion from Islanders regarding the move away

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from the CLYNK bags - BOO can and will remind Islanders that it's a one-year trial with the Rotary to alleviate workload.

- a) Islanders that ask for CLYNK bags to bring over themselves can pick them up from Matt until the CLYNK bag inventory runs out

D. Freeport Dinner

1. Christine Wolfe from Freeport Town Council invited BOO and associates to a dinner on July 15 in Freeport.
 - a) Share your RSVP with Bob in the next week or so.
2. The BOO will host the Freeport Town Council on August 19 on Bustins. Tentative planning is underway (grilling and vegetarian options).

E. Green House Cleanup

1. Douglas Arthur offered to paint the exterior of the greenhouse near the Public Dock as well as construct minor repairs. He specifically mentioned the cornerboards might need replacing.
2. BIVC will pay for supplies but he's volunteered his time.

F. Moderator and Clerk for annual meeting

1. Robbie Boone has offered to moderate the annual meeting.
 - a) If someone else volunteers at the meeting, it will go to vote.
2. Motion to appoint Sue Spaulding as the clerk for this year's Annual Meeting:
 - a) Bob Canu - Yes
 - b) Chris Zook - Yes
 - c) Jeff Leland - Yes
 - d) Craig Allard - Yes
3. Motion to appoint Sue Spaulding as the clerk for this year's Annual Meeting.

G. BIVC Transitions

1. Two Overseers will reach their term this year.

H. Potential New Committee

1. It might be useful to develop a committee that prioritizes developing cost projections for various projects around Bustins (e.g., docks, chipping, fire

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equipment, etc).

2. An example is the finance committee in Northborough, MA does 6-year capital project planning.
3. The Public Float and Steamer Dock will need refastening/repair work in the next few years.

VI. Island Administrator Report

A. Grant Submission

1. Ken awaits notification about the grant award.

B. Safety Procedures

1. Ken, Bob, and Ali are going to visit the 911 dispatch center on July 7 to discuss various Island-related scenarios.
2. A summary from the meeting will be shared with Islanders on July 12 during Safety Day.

C. Chipping Update

1. Chipping Day is confirmed for July 17, 2025.
2. Forms have been placed in the Post Office lobby for pickup and return.
3. Ken would like to receive forms two weeks in advance (by July 3). Forms can be printed in the Schoolhouse and returned to Ken in-person or via email.

D. Starlink

1. Starlink was down last week and replacement parts are en route.

E. Well Schedule

1. The public well schedule was posted this past week.

F. Voting List for Annual Meeting

1. Bob and Ken will contact Sue about this.

VII. Superintendent Report

A. Firehouse Barn

1. The skylights need to be replaced.
 - a) Some batteries have been donated to Bustins that could be used to install lighting instead of putting in new skylights.
2. A contractor will visit the island to provide a quote for new garage doors

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and tracking.

B. Library/PO/Nature Center/Museum Underpinnings

1. It is now dry enough to go underneath with equipment if needed.
2. Phil said that Ben said it was in decent shape as of a few years ago, but another review should take place.
3. Phil will research drainage options as the overall area is very wet. A network of drains is needed.
 - a) A CUP hearing would be required.
 - b) BOO could hire a contractor or conduct the project on its own with Islander equipment.
 - c) There is one drain down there installed by Bud Nickerson but more are needed.
 - d) This project could be at odds with the arguments that wish to maintain the Bustins water table.

C. Agreements and Forms

1. The Code Enforcement Agreements have been signed and Phil will bring the documents back to Bustins.
2. Phil will scan and send them back to Shannon.

D. Roads

1. Phil will continue to patch up puddles and control water when it rains.
2. Some cars are moving quickly on roads that affect road quality and safety.
 - a) Phil will speak to drivers directly and Ken will send an email to all vehicle users.

VIII. Public Comment

A. Many Islanders have been approaching Matt to request more CLYNK bags.

1. Matt can give out the remaining inventory to Islanders that request them.

IX. Next Meeting Sunday, July 13, 2025 @ 10:00am

X. Executive Session

A. Motion to move to Executive Session at 12:07pm ET:

1. Bob Canu - Yes
2. Chris Zook - Yes

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3. Jeff Leland - Yes

4. Craig Allard - Yes

B. Motion to move to Executive Session was approved.

C. Executive session ended at 12:13pm.

XI. Adjourn