



Bustins Island Village Corporation
Established 1913

**Meeting of the Board of Overseers
October 19, 2025 @ 6:00pm
Community House and Zoom**

In Attendance:

Overseers: Bob Canu, Chris Zook, Barbara Mysona, Jeff Leland, Crawford Taisey (joined after the acceptance of the Meeting Minutes)

Ken Barrows (Island Administrator), Phil Taisey (CEO and Island Superintendent), Jason Sweatt (Treasurer), Matt Rowe, Jayne Rowe, Candy Taisey, Jane Packer

I. Acceptance of Minutes September 6, 2025 meeting

A. Motion to accept the September 6th, 2025 meeting minutes:

1. Bob Canu - Yes
2. Chris Zook - Yes
3. Barbara Mysona - Yes
4. Jeff Leland - Yes
5. Crawford Taisey - was not present for this vote

B. The September 6, 2025 meeting minutes were approved.

II. Treasurer's Report

- A. All insurance payments are reflected on this report.
- B. Cody Davis R&R is the trash vendor.
- C. \$35,000 was transferred to the Emergency Reserves fund.
- D. Barge fees, tree removal, and fire barn doors were paid.
- E. The balance sheet is showing a higher amount than this time last year but there are additional payments to go out (e.g., gravel).
- F. Motion to approve the Treasurer's Report as of 10/19/25 in the amount of \$138,202.17.
 1. Bob Canu - Yes
 2. Chris Zook - Yes

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3. Barbara Mysona - Yes
4. Jeff Leland - Yes
5. Crawford Taisey - abstained

G. The Treasurer's Report in the amount of \$138,202.17 was approved.

III. Vehicle Policy <https://bivc.net/wp-content/uploads/2023/08/101-Motor-Vehicle-Policy-v1.7.pdf>

- A. There are proposed changes to the policy that Ken will circulate to the Overseers in advance of the next meeting.

IV. Old Business

A. Road/brush project

1. Work is underway but formal motion is needed to allocate the funds.

B. Golf committee request

1. The current mower is still functioning but it's aged.
2. The golf committee met with the previous board about their request for a new lawn mower and loam to redo some of the greens and t-box areas.
 - a) The lawn mower would be owned by the Island with primary use for the golf course but could support Superintendent/CEO maintenance work as well.
 - b) They are requesting \$6,000 for a Gravely zero-turn mower they'd like to purchase.
 - (1) Where to receive maintenance and replacement parts for this brand is a question from the Overseers since the current brand (John Deere) can be serviced locally in Freeport.
3. Storage will be discussed again since there is limited space in the existing storage area.
4. The Overseers are requesting a quote and recommend a brand that is easily serviceable in Freeport.

C. Treasurer backup plan

1. The Treasurer currently manages a significant amount of account credential information that should be shared with someone else.
2. Motion to create a password-protected shared file for the Island

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Administrator and Treasurer to jointly access.

- a) Bob Canu - Yes
 - b) Chris Zook - Yes
 - c) Barbara Mysona - Yes
 - d) Jeff Leland - Yes
 - e) Crawford Taisey - Yes
3. The motion to create a password-protected shared file for the Island Administrator and Treasurer to jointly access was approved.

V. New Business

A. Employee Reviews

- 1. These are annual information-seeking conversations that encourage reflection and problem-solving.
- 2. They have been completed for the Island Truck Driver, Island Administration, and Superintendent/CEO.
- 3. The Island Truck Driver suggested 10 additional trash barrels for next summer.
- 4. The BOO Chair and the Boat Committee Chair will conduct this review with the Lilly B Captain in the coming weeks.

B. Capital Projects

- 1. There are additional projects that need to be completed depending on how much money needs to be spent on post-winter cleanup (i.e., damage from storms, erosion, etc.).
 - a) The Community House needs a new roof, updated solar, and potentially skylights.
 - (1) A metal roof would be more durable than the existing material.
 - (2) The Overseers need a better understanding of the power needed to inform what kind of solar infrastructure is actually needed (i.e., refrigerators, lighting, device charging, Starlink, etc.).
 - (a) Barbara will connect with CABI to identify needs

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and desired power needs.

- (b) The Overseers will consider creating a policy for charging devices on the community house power system.

(3) Phil will work on collecting quotes for the roof and solar projects.

- b) There is a potential drainage project at the Library/Store.

C. Hazard Tree

1. The BIVC paid to remove a tree deemed hazardous on BIVC property.
2. The Overseers will discuss development of a tree-related policy at a future meeting.
3. Fall/Winter meetings: Capital Projects discussions including more treework, and hazard

D. Supporting the Boat Committee

1. Based on some situations this past summer, the Chair is going to support the Boat Committee Chair and develop a policy for unruly passengers on the Lilly B.
2. Ali Bushman is going to analyze the Island subsidy trends from recent years.

VI. Island Administrator Report

A. Grant re-submission

1. The Island will not resubmit.
2. Ken will work with Phil and others to create a plan for forest work.

B. 911 text system

1. Ken requested that Crawford be added to the notification list.
2. The request to identify who it is that's experiencing the emergency on Bustins is still outstanding.

C. Safety Committee

1. The pumps have been picked up.
2. The free pump from Freeport could be set up to link to Zook's and/or Boone's well.

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- a) Ken will discuss with Jim Boyko who is currently rehabbing another pump.

VII. Superintendent Report

A. Tree work

1. Ben has completed work on the interior roads and is currently completing the work on exterior roads.
2. His rate is \$2,500/day and will have completed 5 days of work (\$12,500 total).
 - a) Barge costs are not included in this figure, but the Superintendent is expecting about \$500 round trip.
 - b) There will also be tool transport costs.
3. There is a lot of debris on the road that Phil is working to clean up.
4. Phil will circulate photos when the work is completed.
5. Motion to approve \$15,000 for the tree work project that covers labor and transport costs.
 - a) Bob Canu - Yes
 - b) Chris Zook - Yes
 - c) Barbara Mysona - Yes
 - d) Jeff Leland - Yes
 - e) Crawford Taisey - Yes
6. Motion to approve \$15,000 for the tree work project that covers labor and transport costs was approved.

B. Firehouse Barn

1. Work on the doors will begin on Wednesday and hopefully be completed by end-of-day on Thursday.
 - a) The doors will lock.
2. A barge will take the equipment back over on Friday and the honey wagon will also go on it.
3. Phil is still looking for skylights that fit the existing dimensions - heavy plastic will go on for winter.
4. The firetrucks have been drained for winter.

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C. Library/PO/Nature Center/Museum Underpinnings, drainage

1. Phil will continue to collect bids.
2. Permitting will be required for this project at least through the Bustins process, possibly also with the DEP.
3. Phil will develop a design to inform the eventual CUP hearing.

D. Community House Well

1. Phil is going to shock it with chlorine in the coming weeks given its poor test results.
2. The Ewing Pond has corrected itself and is testing as drinkable.

E. Community House roof and solar project

1. Phil will work on collecting bids for these projects.

F. Closing up the island

1. Phil continues to store equipment and plans to pull the Public Float by the end of the month.

VIII. Public Comment

A. Paint spill

1. There was paint in the last trash run that spilled into the harbor area.
2. The BIVC will send a notice in the Spring about trash guidelines.

B. Joining the meeting

1. It was difficult to navigate how to join the meeting.

C. Old Gas Tank at the Steamer Dock

1. It is not in use and could be removed.
2. The fence is also damaged and could be repaired or removed altogether.
3. The Overseers will discuss removal at a future meeting.

IX. Next Meeting: Sunday, November 16, 2025 at 6pm

X. Adjourn

A. Motion to adjourn at 7:20pm ET.

1. Bob Canu - Yes
2. Chris Zook - Yes
3. Barbara Mysona - Yes
4. Crawford Taisey - Yes

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5. Jeff Leland - Yes

B. Motion to adjourn at 7:20pm ET was approved.